

**TOWN OF MARSHFIELD
JANUARY MONTHLY MEETING**

January 14, 2019
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the December 10, 2018 minutes of the Town Board Meeting”*. Tom seconded, motion carried 3-0.

Treasurer’s Report:

The Treasurer’s report showed the following balances ending December 31, 2018:

Checking Account:	\$ 492.68
Money Market Account:	\$ 171,853.05
Building Fund:	\$ 5,550.93
Equipment Fund:	\$ 184.09
Road Fund:	\$ 166,118.03

Collected Taxes in December (Due in 2019) \$ 730,573.71, which will be reported on the January 2019 treasurer’s report, for a total checking balance of \$ 731,066.39.

Tom moved to *“approve the treasurer’s report as presented.”* Ken seconded, motion carried 3-0.

Unfinished Business:

1. South Shore Lane Dedication to a town road – Marion Steffes to Town of Marshfield – Attorney Tony Nehls, who is working on behalf of the Steffes, will be contacting Guaranty Title to obtain legal descriptions of the road. Hoping to have work complete by the end of January
2. Discontinuation of a portion of Valley Road—Notice of Hearing will be published in the Reporter, January 21, January 28 and February 4. Hearing is scheduled for February 11 at 7:30 p.m.
3. ATV/UTV Ordinance—Section 6 was revised. All town roads are routes. Terry Dietzel will be contacted so all town roads names are the same on the FDL GIS, WDOT road certification and the ordinance.

New Business:

1. Emergency Communications Systems Maintenance Agreement—Ken moved to *“sign a 5 year contract agreement with Emergency Communications Systems.”* Tom seconded, motion carried 3-0.

2. WTA District Meeting-- Tom, Ken, John and Marlene will attend the February 1st meeting in Ripon.

3. Mail Box Replacement Policy—A mailbox damage replacement policy will be presented at February's monthly meeting.

4. Ordinance to Adopt the Wisconsin Municipal Records Schedule—Tom moved to "*adopt an Ordinance to Adopt the Wisconsin Municipal Records Schedule.*" Ken seconded, motion carried 3-0.

5. Operator's License—Ken moved to "*approve an operator's license for Dylan Guelig.*" Tom seconded, motion carried 3-0.

Public Comments: None

Pay Bills:

Tom moved to "*approve proposed expenditures as presented with check number 8077 for \$200 and the addition of check number 8088 for \$7.*" Ken seconded, motion carried 3-0.

Reports of Town Officers:

Potholes on Hinn Road and Cypress Road need to be addressed.

Received copy of First Responder Fire Protection Agreement between Mt. Calvary Fire Department and St. Cloud Fireman's Association.

Jerry Olig, Chairperson of the Village of Mt. Calvary, inquired what the status of the Town plans are for the bridge on Basswood Road.

An Emergency Management meeting will be held on February 12th, John and Marlene are planning to attend.

The annual report for the Hall Commission is completed.

Mike Schmitz mentioned that Mitchell Diederich may be interested in working at the recycling center.

Fond du Lac County Communications will be notified that the order of contact for various duties, for example – tree removal, dog pickup, in the town will remain the same.

Suggested work to be completed in the ambulance apartment will be discussed between parties.

Tom started revaluation of road signs.

Hours at recycling center will be reviewed at annual meeting.

Fond du Lac County Highway Dept. may have some chains available for town trucks.

Tom will check it out.

Cathy will be collecting taxes on January 31, 2019 from 4 – 6 p.m.

Several problems with collecting are incurring such as mail delivery and lottery credits missing.

There being no further business, Tom "*moved to adjourn*" and Ken seconded, motion carried 3-0. The meeting adjourned at 8:52 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD				
TREASURER REPORT				
December 31, 2018				
Checking Account Balance - Beginning				42455.70
Income:				
BUILDING PERMITS:				
David Ketter	1380.00			
Brett Davis	1263.00			
Rita Immel	55.00			
REWARDS REDEMPTION:				
Cardmember Services	50.00			
REAL ESTATE REQUESTS:				
John Wilkens	20.00			
REIMBURSEMENT FOR ELECTION EXPENSES:				
Village of Mt. Calvary	9.66			
REIMBURSEMENT FOR STREET LIGHTS:				
St. Isidore Congregation	60.64			
SCRAP SALES:				
American Implement	316.00			
American Implement	78.50			
INTEREST INCOME	38.90			
Total Income		3271.70		
Disbursements (8634.72 + 36600.00)		45234.72		
Net (Income less Disbursements)			-41963.02	
Checking Acct Balance - Subtotal			492.68	
2018 TAX COLLECTIONS IN DECEMBER:				
Real Estate Taxes		726847.98		
Personal Property Taxes		238.54		
Managed Forest Land		1046.29		
Dog Licenses		241.00		
Special Assessments (POWTS)		1582.00		
Overpayments		617.90		
Total Taxes			730573.71	
Checking Acct Balance - Ending			731066.39	
	Building	EQUIPMENT	ROAD	
	Fund	FUND	FUND	TOTAL
Money Market Account - Beginning	5549.42	183.34	129445.01	135177.77
Add Interest Earned	1.51	0.75	73.02	75.28
Transferred from Checking Account	0.00	0.00	36600.00	36600.00
Transferred to Checking Account	0.00	0.00	0.00	0.00
Money Market Account - Ending	5550.93	184.09	166118.03	171853.05

**TOWN OF MARSHFIELD
PUBLIC HEARING
DISCONTINUATION OF A PORTION OF VALLEY ROAD**

February 11, 2019, 7:30 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel. Members of the Public included – Zoning Administrator, Mary Jo Winkler,

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified. Admission of Service-Notice of Hearing was served to Cyril W. Schaefer and Julie A. Schaefer on December 10, 2018, which was signed by Cyril W. Schaefer, and served to Daniel M. Brenner and Carol A. Brenner on December 20, 2018, which was signed by Daniel M. Brenner.

Chairman John Bord asked if there were any public comments. There were none.

John moved *“to approve the Resolution to Discontinue Public Way”*. Tom seconded; a roll call vote was taken: Ken – yes, Tom – yes, John – yes. Unanimous 3-0.

John moved *“to adjourn the Public Hearing”*. Tom seconded the motion; carried 3-0. The hearing adjourned at 7:33 p.m.

**TOWN OF MARSHFIELD
FEBRUARY MONTHLY MEETING**

February 11, 2019, 7:34 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator.

John Bord called the meeting to order. Public notices were verified and agenda approved.

Ken moved to *“approve the January 14, 2019 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

Treasurer’s Report:

The Treasurer’s report showed the following balances ending January 31, 2019:

Checking Account:	\$ 671,620.66
Money Market Account:	\$ 171.949.81

Building Fund:	\$	5,553.83
Equipment Fund:	\$	185.06
Road Fund:	\$	166,210.92

Ken moved to *“approve the treasurer’s report as presented.”* Tom seconded, motion carried 3-0.

Unfinished Business:

1. South Shore Lane Dedication to a town road – Marion Steffes to Town of Marshfield –A meeting will be set up between all parties involved – Attorney Tony Nehls representing the Steffes, Sam Tobias, the three lot owners , Attorney Matt Parmentier and the Board to discuss how to proceed.

2. Mail Box Replacement Policy—Tom moved to *“approve mailbox damage replacement policy.”* Ken seconded, motion carried 3-0.

3. ATV/UTV Ordinance—Ordinance will be sent to Attorney Matt Parmentier for review

New Business:

1. Operator’s License for Jeff Horn—Ken moved to *“approve the operator’s license for Jeff Horn.”* Tom seconded, motion carried 3-0.

2. WAPA (Wisconsin Asphalt Pavement Association) Seminar—Ken will send in the RSVP

3. Resolution appointing emergency management officer—Ken moved to *“approve the Resolution appointing John Bord as Emergency Management Officer for the Town of Marshfield.”* Tom seconded, motion carried 3-0.

Pay Bills:

Tom moved to *“approve proposed expenditures as presented”*. Ken seconded, motion carried 3–0.

Public Comments: None

Reports of Town Officers:

John ordered chains for the Kenworth.

Potholes on Hinn and Cypress Road need to be addressed.

Copies of proposed 2018 Annual Report were distributed.

Ken mentioned his appointment to the the Ambulance Board expires

Tom submitted list of signs needed.

The status of the chains from Fond du Lac County is being checked on by Tom

Grader needs new blade

Cathy discussed issues with tax collectiing

There being no further business, Tom *“moved to adjourn”* and Ken seconded, motion carried 3-0. The meeting adjourned at 8:40 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
January 31, 2019**

Checking Account Balance - Beginning 731066.39

Income:

REIMBURSEMENT FOR STREET LIGHTS:
 Countryside Bar 60.64
TAXES COLLECTED:
 Real Estate Taxes 600174.58
 Personal Property Taxes 464.61
 Managed Forest Land 782.47
 Dog Licenses 232.00
 Special Assessments-POWTS 1491.00
 Overpayments 919.98
OPERATORS LICENSE:
 Jeff Horn 10.00
WISCONSIN DEPT OF TRANSPORTATION:
 Transportation Aid 24242.37
INTEREST INCOME 72.38

Total Income 628450.03

Disbursements 687895.76

Net (Income less Disbursements) -59445.73

Checking Acct Balance - Ending 671620.66

	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5550.93	184.09	166118.03	171853.05
Add Interest Earned	2.90	0.97	92.89	96.76
Transferred from Checking Account	0.00			0.00
Transferred to Checking Account	<u>0.00</u>			<u>0.00</u>
Money Market Account - Ending	<u><u>5553.83</u></u>	<u><u>185.06</u></u>	<u><u>166210.92</u></u>	<u><u>171949.81</u></u>

**TOWN OF MARSHFIELD
MARCH MONTHLY MEETING**

March 11, 2019, 7:30 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the February 11, 2019 Public Hearing – Discontinuation of a Portion of Valley Road
2. Approve Minutes of the February 11, 2019 Town Board Meeting
3. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending February 28, 2019:

Checking Account:	\$ 72,493.87
Money Market Account:	\$ 172,061.93
Building Fund:	\$ 5,557.19
Equipment Fund:	\$ 186.18
Road Fund:	\$ 166,318.56

Tom moved to “*approve Consent Agenda Items 1-3*”. Ken seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

Unfinished Business:

1. South Shore Lane Dedication to a town road – Marion Steffes to Town of Marshfield –Todd Neils met with representatives of the County. Due to shoreland zoning requirements selling the land to the parties is currently a dead issue. John is still talking with Attorney Matt Parmentier on resolving the South Shore Lane road issue.

2. ATV/UTV Ordinance—Ken moved to “*Adopt All-Terrain & Utility Terrain Vehicle Route Ordinance*”. Tom seconded, motion carried 3-0.

New Business:

1. Operator’s License for Pamela A. Pierquet—Ken moved to “*approve the operator’s license for Pamela A Pierquet*.” Tom seconded, motion carried 3-0.

2. Appoint Ken Kraus as representative from Town Board to Ambulance Board—Tom moved to “*appoint Ken Kraus as the Town Board’s representative to the Ambulance Board*.” John seconded, motion carried 3-0.

3. Weight Limit Signs 3-1 thru 5-15 —Weight signs were put up. Joe Halbach of Halbach Excavating and Eddie Andrew of Andrew Excavating contacted John for an exemption, which was granted to both.

Pay Bills:

Ken moved to “*approve proposed expenditures as presented*”. Tom seconded, motion carried 3–0.

Public Comments: None

Reports of Town Officers:

Town truck weights, tires, chains and grading snow with the grader was discussed between board members
The brakes on the Oshkosh will be addressed this summer
John will follow up with the Chair of the Town of Oakfield for setting up a mutual aid between towns for equipment during a disaster
Sirens will now be programmed to alert in respective areas only
New custodian is being trained at the recycling center
Ken attended Asphalt Pavement Seminar
Tom added additional signs to be order
Tom will check with Countryside if April 27th works for the appreciation dinner
New signage will be obtained for recycling center
Cathy advised the board of issues that have been occurring with tax payments not being received
Open Book is April 18 from 3 – 5 p.m.
Board of Review is May 22 from 5 – 7 p.m.
Fond du Lac Co Clean Sweep to recycle hazardous chemicals is scheduled for April 27 from 9 a.m. to noon at the Fond du Lac County Highway Dept, 301 Dixie St, Fond du Lac

There being no further business, Tom “*moved to adjourn*” and Ken seconded, motion carried 3-0. The meeting adjourned at 8:46 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD				
TREASURER REPORT				
February 28, 2019				
Checking Account Balance - Beginning			671620.66	
Income:				
FRANCHISE FEE:				
Charter	1593.47			
DOG LICENSE:				
Fond du Lac County	357.48			
TAXES COLLECTED:				
Real Estate Taxes	121909.76			
Personal Property Taxes	498.42			
Managed Forest Land	0.00			
Dog Licenses	62.00			
Special Assessments-POWTS	294.00			
Overpayments	423.51			
INTEREST INCOME	46.73			
Total Income		125185.37		
Disbursements		724312.16		
Net (Income less Disbursements)			-599126.79	
Checking Acct Balance - Ending			72493.87	
	Building	EQUIPMENT	ROAD	
	Fund	FUND	FUND	TOTAL
Money Market Account - Beginning	5553.83	185.06	166210.92	171949.81
Add Interest Earned	3.36	1.12	107.64	112.12
Transferred from Checking Account			0.00	0.00
Transferred to Checking Account	0.00	0.00		0.00
Money Market Account - Ending	5557.19	186.18	166318.56	172061.93

**TOWN OF MARSHFIELD
APRIL MONTHLY MEETING**

April 8, 2019, 7:30 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator, Joe Meyer, Kayla Greuel, Brad Buechel of Meridian Surveying, LLC, , Bill Pollard, Sue Pollard, Cyril Schaefer, Tim Schaefer and Rose Petrie.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 11, 2019 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending March 31, 2019:

Checking Account:	\$ 33,131.82
Money Market Account:	\$ 172,178.13
Building Fund:	\$ 5,560.68
Equipment Fund:	\$ 187.34
Road Fund:	\$ 166,430.11

Ken moved to “*approve Consent Agenda Items 1-2*”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

Unfinished Business:

1. ATV/UTV Update – No report as Jim Thome did not show up.
2. South Shore Lane – Steffes have decided not to pursue the issue any further.

New Business:

1. CSM – Elaine Haendel – A part of the NE ¼ of the NE ¼ , the SE ¼ of the NE 1/4 , and the NE ¼ of the SE ¼ of Section 36, T16N, R19E, Town of Marshfield and Village of St. Cloud, Fond du Lac County, WI – Tom made a motion “*to accept the Certified Survey Map as presented*”. Ken seconded, motion carried 3-0.
2. CSM – Robert & Mary Salchert – A part of the SW ¼ of the SE ¼ of Section 35, T16N, R19E, Town of Marshfield, Fond du Lac County, WI – Ken made a motion “*to accept the Certified Survey Map as presented*”. Tom seconded, motion carried 3-0.
3. CSM – Joseph & Gay Meyer –A part of Lots One and Two, CSM No. 250, Vol. 3, Pg 49, Doc No 258285, located in the SW ¼ of the NW ¼, Section 13, T16N, R19E, Town of Marshfield, Fond du Lac County, WI --- Tom made a motion “*to accept the Certified Survey Map as presented*”. Ken seconded, motion carried 3-0.

4. Roads to be worked on this summer—Current list is Ash Road, Calmar Road, Oak Road, River Lane, Hinn Road, Redwood Road, Pine Road and a culvert on Hickory Road. John will get numbers together.

5. Review for Annual Meeting—John submitted list of items to be discussed. Board members gave suggestions of additional items to be added.

6. Work to do on Equipment – Oshkosh (air leak, brakes, dump box cylinder), John Deere (limited slip issue), Kenworth (air leak, air dryer), Western Star (air dryer, fix spinner)

Public Comments: Cyril Schaefer commented on the condition of Seven Hills Road and mentioned the drainage issue by Daniel Brenner's. Rose Petrie was wondering the time frame on Ash Road; the Board is anticipating on doing the entire road this year. Mary Winkler was questioning on using the averaging for setbacks for a lot; a call will be made to Sam Tobias to verify.

Pay Bills:

Ken moved to *"approve proposed expenditures as presented"*. Tom seconded, motion carried 3–0.

Reports of Town Officers:

Resident was questioning on having only a portion of a town road snowplowed. John spoke to neighboring property owner and the Town will change the area where equipment turns around.

Generator was ran for a 24 hour period at the town hall.

John reported on several items that were discussed at the emergency management meeting – for disaster aid a category was added for administrative work, DNR approval is needed for burning, looking for liaisons to help with phones in case of an emergency, tornado drills will be held on April 11. There may be some mitigation grant money available for the Palm Tree Bridge. An inspection on the bridge will be completed by Ryan of the Fond du Lac County Highway Department.

Two loads of salt will be gotten from the Highway Department.

Lumber was purchased to build barricades.

With Wisconsin Act 97 - The Ambulance Staff will now be allowed to work up to their level of care (license), being either AEMT/paramedic upon Dr. Larsen's approval. Then the new operational plan will be submitted to the State for final approval.

Trucks were cleaned.

Barricade with light was retrieved.

Capping off culvert on West Shore Lane was discussed.

Recycling center was cleaned.

The company transporting spoils out of the Village of St. Cloud should not be using River Lane.

Due to issues with tax payments, an estimate to built the drop box in the town office will be obtained.

There was a 41% turn out at the Spring Election.

Marlene will be verifying recycling totals with Advanced Disposal.

There being no further business, Tom "*moved to adjourn*" and Ken seconded, motion carried 3-0. The meeting adjourned at 9:00 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD				
TREASURER REPORT				
March 31, 2019				
Checking Account Balance - Beginning			72493.87	
Income:				
BUILDING PERMITS:				
Brett Schmitt	120.00			
REIMBURSEMENT FOR STREET LIGHTS:				
St. Isidore	60.98			
INTEREST INCOME	6.19			
Total Income		187.17		
Disbursements		39549.22		
Net (Income less Disbursements)			-39362.05	
Checking Acct Balance - Ending			33131.82	
	Building	EQUIPMENT	ROAD	
	Fund	FUND	FUND	TOTAL
Money Market Account - Beginning	5557.19	186.18	166318.56	172061.93
Add Interest Earned	3.49	1.16	111.55	116.20
Transferred from Checking Account	0.00	0.00	0.00	0.00
Transferred to Checking Account	0.00	0.00	0.00	0.00
Money Market Account - Ending	5560.68	187.34	166430.11	172178.13

TOWN OF MARSHFIELD ANNUAL MEETING

April 16, 2019

The Annual Meeting of the Town of Marshfield was called to order at 7:30 p.m. by Chairman John Bord. Other Town officials present were: Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Twelve members of the public were also in attendance.

The Pledge of Allegiance was recited.

Copies of the 2018 Annual Report were distributed and reviewed. It was explained what the difference of "return of dog license" and "dog license" was. Return of dog license is money the Town receives from the County and the payment of dog license is the amount paid to the treasurer according to state statutes for collection of dog licenses.

Jr Seibel motioned to accept the annual report as presented, seconded by Herb Pickart. Motion carried.

The minutes of the 2018 Annual Meeting were also handed out. Neal Schaefer motioned to accept the minutes as presented, seconded by Jim Schaefer. Motion carried.

John Bord reminded those in attendance that any votes taken tonight are advisory to the Board.

The electors were briefed on the ongoing or completed projects:

The north half of Oak Road was completed. It was pulverized, graded, paved and shouldered. \$140,203.69 was spent on Oak Road this past year; however the Town received a LRIP grant from the State of \$30,302.01. Basswood Road was single seal coated with stone. Seven Hills Road was crack filled, wedged and double seal coated with black slag over stone, as the dark surface aids in clearing off the ice faster.

A culvert was installed on Basswood Road, just east of John Sesing.

Brush trimming was finished on Pecan Lane.

Grass mowing was done the same as in previous years. There were two single passes mowed during summer and then in the fall it was mowed out as far as they could reach to control the brush. Mowing will be completed from the field side when the crops are off, if permission is given.

Snow plowing season started slow at first but the crew was busy in January and February. The Town used twice as much sand and salt as last year.

John mentioned if anyone has any questions, they may ask at any time.

Mike and Curt continue to work at the recycling center making sure it runs smoothly. John is working only occasionally. Additional attendants are Dylan Guelig, Jared Schmitz and newcomer Mitchell Diederich.

Road traffic signs and fire numbers continue to be replaced as needed.

The Town will continue to enforce the noxious weed ordinance this year, as in previous years. Tom Steffen is our current weed commissioner. If there are any complaints, necessary forms are available on the Town's website or at the Town office.

The Town garage was changed over to natural gas.

An ATV/UTV ordinance was adopted this spring. Jim Thome showed one of the signs that will be installed on the town roads. Any signage that needs to be completed on County Roads has to be done by the County, which any cost sent to the Town will be reimbursed by Jim. A mail box replacement policy due to snowplow damage was also put into place.

Alexa Guelig was awarded a scholarship from the Wisconsin Towns Association. Her article was published in the WTA's monthly magazine.

New Business:

A secure drop box will be installed at the east entrance to the hall for any correspondence for the Town. It will be accessible 24/7. It is planned to be completed prior to this coming year's tax season.

Road work has not yet been fully determined. The plan was to work on Redwood Road and Pine Road; however due to frost and utility work, Ash Road needs to be completed this year. A portion of Pine Road needs addressing--a new culvert needs to be installed and a portion of the road needs to be raised. Hinn Road needs work; along with a few culverts that need attention in the Town. Depending on what the numbers come in at, additional work may or may not be done.

The Town is in the process of getting an emergency response plan in place for any natural disaster. It includes contact information along with job descriptions for personnel and volunteer help. It is important during that time to make sure you have proper documentation from start to finish, such as pictures and paperwork, for aid from FEMA or the State.

John asked for permission or authority to raise taxes this coming year. It was questioned, "why is it necessary?" John replied the biggest reason is roads. The State currently allows the Town to raise the budget by 2%, but sometimes, it is not adequate. Herb Pickart moved to give the Board authority to raise taxes if needed, Mary Jo Winkler seconded. The motion carried by a voice vote of ayes.

State highway 23 project is starting. It is starting in Sheboygan County to the County line. The following years schedule is from the County line to Seven Hills Road; then Seven Hills Road to the four lane on the west side. Anticipated finish date is 2022.

The Town donated \$1500 to the Village of St. Cloud for playground equipment at Riverside Park.

If you received a change of assessment notice and would like to speak with the Assessors, Open Book will be held Thursday, April 18th from 3 – 5 p.m. If you are still unhappy with the results, Board of Review is Wednesday, May 22nd from 5 – 7 p.m. Paperwork for scheduling an appointment for Board of Review is available from the Clerk. It was questioned who the Assessors are; they are Joel Ryan and Bill Kiekhaefer.

No one was available from the Fire Department to report. If there are any questions, they should contact someone from the Department. Ken Kraus reported the Ambulance Service sold an ambulance. The Ambulance Staff will now be allowed to work up to their level of care (license), being either AEMT/paramedic upon Dr. Larsen's approval. Then the new operational plan will be submitted to the State for final approval. Their Brat Fry will be May 5th. Someone questioned how many calls do the Fire Department and Ambulance Department have. Ken Kraus said the ambulance has one a day and Marlene Sippel reported that we have not received the call report from the Fire Department yet but she will forward the information to them. Additional questions were addressed to Ken about the Ambulance Service which were answered.

Next year's annual meeting will be Tuesday, April 21 , 2019 at 7:30 p.m.

There being no other questions or comments from the public, a motion was made by Mary Jo Winkler to adjourn; seconded by Jr Seibel. Motion carried and meeting adjourned at 8:15 p.m.

Marlene J. Sippel, Town Clerk

**TOWN OF MARSHFIELD
MAY MONTHLY MEETING**

May 13, 2019
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler-Zoning Administrator and Rose Petrie

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the April 8, 2019 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending April 30, 2019:

Checking Account:	\$ 14,379.56
Money Market Account:	\$ 202,307.14
Building Fund:	\$ 5,563.26
Equipment Fund:	\$ 188.63
Road Fund:	\$ 196,555.25

Ken moved to “*approve Consent Agenda Items 1-2*”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

Unfinished Business:

1. ATV/UTV Update—No report from Jim Thome

New Business:

1. Appoint Weed Commissioner – Ken moved to “*appoint Tom Steffen as Weed Commissioner for the term from May 15, 2019 to May 14, 2020, with the exception should there be a conflict of interest with a weed complaint, John Bord would then step in as Weed Commissioner to handle that particular case.*” John seconded, motion carried 3-0.
2. Apointments to: Board of Appeals, Plan Commission, and Board of Review—
 - a) Board of Appeals – John moved to “*approve the appointments of John Pickart, for a three year term expiring 2022; Mike Schmitz, for a three year term expiring 2022; and Ken Jacobs, for a three year term expiring 2022, as Alternate #1 member of the Board of Appeals.*” Tom seconded, motion carried 3-0.
 - b) Plan Commission—John moved to “*approve the appointments of John Pickart, for a three year term expiring 2022; Dennis Stenz, for a three year term expiring 2022; and Kurt*

Hellman, as Alternate #1 member of the Plan Commission.” Tom seconded, motion carried 3-0.

c) Board of Review—John moved to *“approve appointment of Catherine Seibel as a member of the 2019 Board of Review with Neal Schaefer as alternate number 1 and Marv Schneider as alternate number 2 for the 2019 Board of Review.”* Tom seconded, motion carried 3-0.

3. Establish 2019-2020 Snowplowing Rates for Municipalities --Ken moved to *“keep the snowplowing rate to \$125 for the 2019-2020 season with salt/sand mixture being billed at cost for the 2019-2020 snow plowing season.”* Tom seconded, motion carried 3-0.

4. Board of Review – Will be held Wednesday, May 22nd , 5 – 7 p.m. Clerk reported that as of today, no one has scheduled a hearing.

5. Temporary Class B License – Marytown Veterans Club-- Ken moved to *“approve the Temporary Class B License for the Marytown Veterans Club on May 18, 2019”*. Tom seconded, motion carried 3-0.

6. Temporary Operator’s License – Michael L Muldoon—Ken moved to *“approve the Temporary Operator’s License for Michael L. Muldoon”*. Tom seconded, motion carried 3-0.

7. Resolution Authorizing Adoption of Emergency Management Plan—Tom moved to *“adopt a Resolution authorizing an Emergency Management Plan”*. Ken seconded, motion carried 3-0.

8. Trees on Wagner Street – Vince & Rose Ebertz—John surveyed the damage and it was determined that it was not caused by town equipment.

9. Roads & Culverts Work—Upon reviewing the list of roads and culverts needing attention, it was determined that the following roads will be done this year --Ash Road, Hinn Road, Cypress Road and a portion of Pine Road with the culvert.

Pay Bills:

Tom moved to *“approve proposed expenditures as presented.”* Ken seconded, motion carried 3–0.

Public Comments: None

Reports of Town Officers:

1. Signage needed on Hazel Court.
2. County wide siren testing will be done on May 18th.
3. Discussed maintenance needed on equipment.
4. Fire numbers are all done.
5. Recycling center—discussion of personnel needed; new signage is being donated.
6. Cathy mentioned that the Town received \$977 from the State for personal property tax aid.
7. Reported back to the Maywood Earth Ride Committee that they should consider Hemlock Road instead of Ash Road this year.
8. Town will receive a 2019 recycling grant in the amount of \$1,475.58.
9. Reviewed menu and items needed for hosting the WTA quarterly meeting on June 6th.

There being no further business, Tom "*moved to adjourn*" and Ken seconded, motion carried 3-0. The meeting adjourned at 9:08 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD				
TREASURER REPORT				
April 30, 2019				
Checking Account Balance - Beginning				33131.82
Income:				
BUILDING PERMITS:				
Rose Cauwels	120.00			
ROAD ACCESS PERMIT:				
Gordon Mueller	25.00			
VARIANCE REQUESTS:				
Kayla Meyer Greuel	250.00			
REAL ESTATE REQUESTS:				
Elaine Haendel	40.00			
John Wilkens	20.00			
OPERATORS LICENSES:				
Dylan Guelig	10.00			
Pam Pierquet	10.00			
DOG LICENSES:				
Bryan Kohlmann	8.00			
REIMBURSEMENT FOR STREET LIGHTS:				
Countryside Bar	60.99			
REIMBURSEMENT FOR ELECTION SUPPLIES:				
Village of Mt. Calvary	20.60			
FOND DU LAC COUNTY:				
Lottery Settlement	4879.44			
WISCONSIN DEPT OF TRANSPORTATION:				
Transportation Aid	24242.37			
REIMBURSEMENT FOR NSF FEE:				
Stan & Kathleen Schmitz	12.00			
SPECIAL LIQUOR LICENSE:				
Malone Area Heritage Museum	10.00			
OPERATORS LICENSE:				
Malone Area Heritage Museum	5.00			
INTEREST INCOME	6.32			
Total Income		29719.72		
Disbursements (18471.98 + 30000.00)		48471.98		
Net (Income less Disbursements)			-18752.26	
Checking Acct Balance - Ending			14379.56	
	Building	EQUIPMENT	ROAD	
	Fund	FUND	FUND	TOTAL
Money Market Account - Beginning	5560.68	187.34	166430.11	172178.13
Add Interest Earned	2.58	1.29	125.14	129.01
Transferred from Checking Account	0.00	0.00	30000.00	30000.00

Transferred to Checking Account	0.00	0.00	0.00	0.00
Money Market Account - Ending	5563.26	188.63	196555.25	202307.14

**TOWN OF MARSHFIELD
JUNE MONTHLY MEETING**

June 10, 2019
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler-Zoning Administrator, Jamie Brill, Heidi Brill, Jeff Korb, Rose Petrie, Larry LaMont, Andy Schumacher, Dave Meinert and Jackie Meinert.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the May 13, 2019 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending May 31, 2019:

Checking Account:	\$ 17,534.86
Money Market Account:	\$ 202,453.19
Building Fund:	\$ 5,567.64
Equipment Fund:	\$ 190.09
Road Fund:	\$ 196,695.46

Ken moved to “*approve Consent Agenda Items 1-2*”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

New Business:

1. Plan Commission’s recommendation of rezoning request for Jamie & Heidi Brill of the Jeff Korb Property -- Ken moved to “*approve the Plan Commission’s recommendation to rezoning the parcel presently zoned Farmland Preservation to General Ag. Said parcel being described as a part of the NW1/4 of the NW1/4 of S1, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 3.25 acres.*” Tom seconded, motion carried 3-0.

2. CSM – Jeff Korb – A part of the NW ¼ of the NW ¼ of Section 1, T16N, R19E, Town of Marshfield, Fond du Lac County, WI—Tom moved to “*approve the CSM for Jeffrey J. Korb as presented.*” Ken seconded, motion carried 3-0.

3. Class B Beer and Liquor License Renewal for Countryside Bar LLC-- Tom moved to *“renew Countryside Bar LLC’s Class “B” Liquor and Beer License”*. Ken seconded, motion carried 3-0.

4. Reserve “Class B” liquor license and renewal of Class B Beer License for Riverside Hunting and Fishing Club—No records could be found on the “Class B” liquor license quota as of December 1, 1997, so the Clerk contacted the Wisconsin Towns Association and it was figured that the Town of Marshfield had one (1) “Class B” liquor license authorized to be issued and five (5) reserve “Class B” licenses. There is a minimum \$10,000 issuance fee for a reserve “Class B” liquor license; however, it does not apply to a bona fide club or lodge situated or incorporated in the state for at least six years. They are only required to pay the annual license fee. Riverside is exempt from paying the issuance fee per Wis State Statutes 125.51(3)(e)(2). Tom moved to *“issue a Reserve “Class B” liquor license to Riverside Hunting and Fishing Club and renew their Class “B” Beer License”*. Ken seconded, motion carried 3-0.

5. Operator’s License for the period ending June 30, 2019—Ken moved to *“approve an operator’s license for the period ending June 30, 2019 to Jenny Winkler”*. Tom seconded, motion carried 3-0.

6. Operator’s licenses for the period ending June 30, 2020—Tom moved to *“approve operator’s licenses for the period ending June 30, 2020 for Brian Atkinson, Michael Vollrath, Eric Heimermann, Jason Sippel, Bret Sloan, Curt Venne, Tom Puddy, Jacob Atkinson, Samuel Voelker, Michael Schneider, Chris Fuhrmann, Kay Diederich, David Diederich, Kent Hellman, Sheila Payne, Jeffrey Horn, Nicole Lewis, Aigail Schoenborn, Jenny Winkler and Dylan Guelig”*. Ken seconded, motion carried 3-0.

7. Drainage issue from Wolf Lake toward Giltner’s Lake and beyond—John referenced to Sec 88.90 of Wisconsin Statutes and suggested that interested parties meet to resolve this issue on their own

8. Offer from WE Energies for Ash Road—Tom moved to *“accept the sum of \$12,000 from WE Energies for damages caused to Ash Road in the spring of 2019”*. Ken seconded, motion carried 3-0.

Unfinished Business:

1. ATV/UTV Update – Tabled

2. Road & Culvert Work—John suggested that on Cypress Road the holes be fixed this year – dug out and filled with breaker/gravel – and pave the road (cold mix); next year, 2020, Cypress would be seal coated. Concerns with visibility on Ash Road will be addressed with a caution hidden driveway sign with flags. Work is being done on Ash Road. The pipes for Pine and Ash Roads have been delivered to the town garage. Work on Pine Road should begin in a month. River Lane was completed and Tom will seed it

down. Gravel was put on Calmar Road. Tom suggested calling a meeting with farmers to address roads.

Pay Bills:

Ken moved to *"approve proposed expenditures as presented."* Tom seconded, motion carried 3–0.

Public Comments: None

Reports of Town Officers:

Ken will get the mower ready. Will review figures to check on how many times mowing should be done.

Signs for bump on Walnut Road have been stolen

The Ambulance Service is looking for a letter of endorsement from the Town to support utilizing the Flex staffing model as approved by the State of Wisconsin.

Tom will begin spraying ditches.

The Oshkosh truck air tanks are done, will address brakes next.

This fall will review ordinance book on fees for variances and will contact Town Attorney for advice on handling the special use permits

There being no further business, Tom *"moved to adjourn"* and Ken seconded, motion carried 3-0. The meeting adjourned at 9:10 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD				
TREASURER REPORT				
May 31, 2019				
Checking Account Balance - Beginning			14379.56	
Income:				
BUILDING PERMITS:				
K & J Construction	1250.00			
Leon Sippel	150.00			
Helmer Electric	55.00			
Misty Mountain Acres (Ted Klapperich)	30.00			
REZONING REQUEST:				
Jamie Brill	250.00			
INSURANCE AUDIT REFUNDS:				
Rural Mutual Insurance	159.00			
Rural Mutual Insurance	42.00			
PERSONAL PROPERTY TAX AID:				
State of Wisconsin	977.05			
ROAD ACCESS PERMIT:				
Ken Kraus	25.00			
RECYCLING GRANT:				
Wisconsin DNR	1475.58			
FRANCHISE FEE:				
Charter Communications	1497.20			
SNOW PLOWING INCOME:				
Village of St. Cloud	2504.14			
St. Isidore Congregation	656.35			
INTEREST INCOME	2.14			
Total Income		9073.46		
Disbursements		5918.16		
Net (Income less Disbursements)			3155.30	
Checking Acct Balance - Ending			17534.86	
	Building	EQUIPMENT	ROAD	
	Fund	FUND	FUND	TOTAL
Money Market Account - Beginning	5563.26	188.63	196555.25	202307.14
Add Interest Earned	4.38	1.46	140.21	146.05
Transferred from Checking Account	0.00	0.00	0.00	0.00
Transferred to Checking Account	0.00	0.00	0.00	0.00
Money Market Account - Ending	5567.64	190.09	196695.46	202453.19

**TOWN OF MARSHFIELD
JULY MONTHLY MEETING**

July 8, 2019
Marshfield Town Hall
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Joe Fenrick – Fond du Lac County Supervisor, Abigail Fenrick, Jim Schaefer, Joe Brenner, Terry Atkinson, Rose Petrie, Jim Thome, Steve Kraus, Jim Mueller, Wayne Mueller, Brooke Meinert, Jackie Meinert, Dave Meinert, Luke Boll, Andy Schumacher and Jeff Pickart.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified. Cathy noted that on the agenda the treasurer’s report should be June 30th not June 10, 2019.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 10, 2019 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending June 30, 2019:

Checking Account:	\$ 16,176.41
Money Market Account:	\$ 193,581.43
Building Fund:	\$ 5,570.20
Equipment Fund:	\$ 191.37
Road Fund:	\$ 187,819.86

Ken moved to “*approve Consent Agenda Item 1*”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: Item 2 – Treasurer’s Report. On the preliminary treasurer’s report disbursed before Monday night’s meeting it showed a checking account balance of \$13,932.78. There were two checks (Number 8251 and 8262) that were voided and not included in the balance. An updated report was given prior to the meeting showing the correct balance of \$16,176.41. Ken moved to “approve Consent Agenda Item 2”. Tom seconded, motion carried 3-0.

Specific Matters for Discussion and/or Possible Action by Town Board:

Unfinished Business:

1. ATV/UTV Update—Jim Thome presented an ATV/UTV Route Application Form which he would like to propose to the Fond du Lac County Highway Department. These proposed routes on the county highway roads would connect travel to the town roads. Tom moved to “accept the six (6) proposed routes as presented for submission to the

Fond du Lac County Highway Department with all expenses associated with the above being reimbursed by Jim Thome.” Ken seconded, motion carried 3-0.

2. Road & Culvert Work—Jason Guelig will be contacted about the status on Hinn Road. Joe Halbach will be contacted about Cypress Road and culverts. Scott Construction is backed up to August due to weather. John will speak to Jason Guelig about the invoice for Ash Road. John reviewed funds for road maintenance with the Board.

3. Drainage issue from Wolf Lake toward Giltner’s Lake and beyond—Spokesperson, Wayne Mueller said that a possible recommendation may be presented at next month’s meeting and the group requested to be put on the August town board’s agenda.

New Business:

1. Letter of Endorsement to support utilizing the Flex Staffing Model as approved by the State of Wisconsin by the Mt. Calvary Ambulance Service—Tom moved to *“sign the letter of endorsement to support utilizing the Flex Staffing Model as approved by the State of Wisconsin by the Mt. Calvary Ambulance Service.”* Ken seconded, motion carried 3-0.

2. Revise Sex Offender Ordinance—Town Attorney Matt Parmentier will be contacted to make suggested changes to the ordinance.

3. Approve/Disapprove Temporary Class B License – Malone Area Heritage Museum Ken moved to *“approve the Temporary Class B License for the Malone Area Heritage Museum on August 25, 2019”*. Tom seconded, motion carried 3-0.

4. Approve/Disapprove Temporary Operator’s License—Tom moved to *“approve the Temporary Operator’s License for Donald Thome”*. Ken seconded, motion carried 3-0.

Pay Bills: Ken moved to *“approve proposed expenditures as presented and any additional expenditures in regards to the declared disaster of March 2019”*. Tom seconded, motion carried 3-0.

Public Comments: None

Reports of Town Officers:

There has been ongoing siren testing with the County. This past Saturday, everything worked fine.

John reviewed the hours and costs on mowing the town roads with the Board. It was a consensus to continue to do the three mowings.

Barricades have been completed. Signs have been ordered from the FDL County Highway Department.

The loader will need some work and will look into taking Oshkosh to Eden for work on the brakes.

The generator at the town hall ran all day long. Work will need to be done on the switching.

As in previous years during the summer months, there have been some staffing issues with the Ambulance Service.

Ditch spraying has not begun yet.

Cathy has contacted the Town of Greenbush in regards to the check for snowplowing and has been informed that National Exchange will contact Hometown Bank to take care of the matter.

Work has begun on making a mail slot for the town office.

Marlene asked if the October meeting could be changed due to the WTA Convention; the October board meeting will be held on October 21.

On August 13, 2019 at 7 p.m. a round table discussion will be held with several area farmers who use tankers for manure disposal in the township. They will be contacted by Tom Steffen. This discussion is open to the public.

Adjournment: There being no further business; Tom moved "*to adjourn*" and Ken seconded. Motion carried 3-0. The meeting adjourned at 8:50 p.m.

Marlene J. Sippel
Clerk

TOWN OF MARSHFIELD
TREASURER REPORT
June 30, 2019

Checking Account Balance - Beginning				17534.86	
Income:					
BUILDING PERMITS:					
Ron Lefebber	195.00				
Will Pollard	125.00				
Robert Wilkens	45.00				
REAL ESTATE REQUESTS:					
Doris Duwell	20.00				
SPECIAL USE PERMIT:					
Northeast Asphalt	1500.00				
REIMBURSEMENT FOR ROAD DAMAGE:					
We Energies	12000.00				
SNOW PLOWING INCOME:					
Town of Greenbush	440.07				
Town of Russell	2616.70				
DONATION FOR TOWN ASSOCIATION MEETING:					
Scott Construction	100.00				
MANAGED FOREST LAND:					
State of Wisconsin	98.27				
REIMBURSEMENT FOR STREET LIGHTS:					
St. Isidore	61.20				
Countryside	61.20				
OPERATORS LICENSES:					
Countryside Bar & Riverside Hunting & Fishing	210.00				
LIQUOR LICENSES:					
Countryside Bar & Riverside Hunting & Fishing	400.00				
PUBLISH LIQUOR NOTICES:					
Countryside Bar & Riverside Hunting & Fishing	42.70				
TRANSFER FROM MONEY MARKET FUND	9000.00				
INTEREST INCOME	2.01				
Total Income		26917.15			
Disbursements		28275.60			
Net (Income less Disbursements)				-1358.45	
Checking Acct Balance - Ending				16176.41	
	Building	EQUIPMENT	ROAD		
	Fund	FUND	FUND	TOTAL	
Money Market Account - Beginning	5567.64	190.09	196695.46	202453.19	
Add Interest Earned	2.56	1.28	124.40	128.24	
Transferred from Checking Account	0.00	0.00	0.00	0.00	
Transferred to Checking Account	0.00	0.00	-9000.00	-9000.00	
Money Market Account - Ending	5570.20	191.37	187819.86	193581.43	

**TOWN OF MARSHFIELD
AUGUST MONTHLY MEETING**

August 12, 2019
Marshfield Town Hall
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Marc Pasineau, Mike Pasineau, Ron Lefeber, Kathy Lefeber, Wayne Mueller, Jackie Meinert, Dave Meinert, Luke Boll, Andy Schumacher, Jeff Pickart, Paul Birschbach of Birschbach Inspection Services and Jon Schulz .

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the July 8, 2019 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending July 31, 2019:

Checking Account:	\$ 31,827.41
Money Market Account:	\$ 193,730.20
Building Fund:	\$ 5,573.18
Equipment Fund:	\$ 192.86
Road Fund:	\$ 187,964.16

Ken moved to “*approve Consent Agenda Items 1-2*”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

New Business:

1. Jon Schulz of JK Inspections—Paul Birschbach of Birschbach Inspection Services is cutting back and has been having Jon Schulz work for him. Jon is interested in taking over a portion of Paul’s business. Jon Schulz has the necessary credentials. Paul reviewed Jon’s proposed contract with the Town. Per Wisconsin Administrative Code, Chapter SPS 316, Paul advised the Town to complete a registration form as an Inspection Agency and send it into the State.

2. Building Inspector Contract --John moved to “*approve building inspector contract with Jon Schulz of JK Inspections from September 1, 2019 to August 31, 2021 contingent upon receiving an updated fee schedule*”. Ken seconded, motion carried 3-0.

Unfinished Business:

1. Drainage issue from Wolf Lake toward Giltner’s Lake and beyond-- Spokesperson, Luke Boll said that the group again discussed the Holly Road culvert – removing it or resizing it. Only thing the group agreed upon was that if the Holly Road culvert was

changed, the Pasineau family would want to know so they could match what the Town does. John told the group that the Town has no plans to replace the Holly Road culvert or change the size of the culvert. After further discussion of water flow and water heights, John will get an estimate of what it would cost to clean out the south side of the culvert and a price of what it would cost to reshoot the elevations.

2. Road & Culvert Work—Cypress, Hinn and Ash Roads are paved. Ash Road and Cypress Road will be sealed coated the week of the 9th. Jason Guelig of Guelig Excavating will be contacted in regards to the shouldering of Hinn Road. The County will be milling the culvert on Walnut Road. Neal Schaefer and John Bord will be looking at Redwood, Seven Hills and Walnut Roads' shoulders and determine what needs to be done.

3. Sex Offender Ordinance—Ken moved to "*adopt the ordinance amending sex offender residency ordinance*". Tom seconded, motion carried 3-0.

New Business continued:

3. Building Contract Renewal—Current contract expires December 31, 2019. Nothing will be changing.

Pay Bills: Ken moved to "*approve proposed expenditures as presented with holding check number 8328 for \$1000 and add check number 8337 to Wis Dept of Safety and Professional Services for \$55.*" Tom seconded, motion carried 3-0.

Public Comments: Marc Pasineau was wondering about completing an application to use ATV's on a portion of County Rd GG. Marc was informed that an application was submitted to the County. The Town has not heard a reply from the County yet.

Reports of Town Officers:

Ken called Bill of Emergency Communication Systems to fix the siren.

The Oshkosh will go in the shop this week.

John attended a meeting at the attorney's office to discuss regulation of short term rental properties. John will forward the information to the Wolf Lake Association.

During the last storm this past week a tree went down by the dump.

Ditch spraying is completed. The signage is up on Ash Road.

Tom will bring refreshments for after the roundtable discussion.

John will pick up supplies for the shop.

Tree maintenance on Evergreen will need to be addressed prior to the winter months.

Cathy will contact the Town of Greenbush Clerk in regards to resolving the snowplowing payment.

Several residents contacted the Clerk in regards to curbside pickup.

The population for 2019 is estimated at 1160.

Adjournment: There being no further business; Tom moved "*to adjourn*" and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:22 p.m.

**TOWN OF MARSHFIELD
TREASURER REPORT
July 31, 2019**

Checking Account Balance - Beginning 16176.41

Income:

BUILDING PERMITS:

Pat Simon	30.00
Chris Greuel	1335.00
Jerry Reineking	55.00
Kay Myers	120.00
Kraus Irrev. Trust	1600.00

AG CONVERSION FEES:

Fond du Lac County-B. Haensgen	715.50
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REIMBURSEMENT FOR ATV/UTV APPLICATION:

James Thome	150.00
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SCRAP SALES:

American Auto	805.00
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REAL ESTATE REQUESTS:

Leon Sippel	20.00
Jena Weigel	20.00
Sean Steffes	20.00
Herb Pickart	20.00
Gene Gumtow	20.00

STATE OF WISCONSIN:

MFL Payment	243.80
Exempt Computer State Aid	22.86
July Shared Revenue Payment	22799.66
2% Fire Dues	4919.82

WISCONSIN DEPT OF TRANSPORTATION:

Transportation Aid	24242.37
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INTEREST INCOME	4.36
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Total Income	57143.37
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Disbursements	41492.37
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Net (Income less Disbursements)	15651.00
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Checking Acct Balance - Ending	31827.41
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	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5570.20	191.37	187819.86	193581.43
Add Interest Earned	2.98	1.49	144.30	148.77
Transferred from Checking Account	0.00	0.00	0.00	0.00
Transferred to Checking Account	0.00	0.00	0.00	0.00
Money Market Account - Ending	5573.18	192.86	187964.16	193730.20

**TOWN OF MARSHFIELD
SEPTEMBER MONTHLY MEETING**

September 9, 2019
Marshfield Town Hall
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisor Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Supervisor Ken Kraus arrived at 8:16 p.m. Members of the Public included –Wayne Mueller, Dave Meinert, Jeff Pickart, Mike Immel of Immel Insurance and Financial Services and Mary Winkler-Town Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the August 12, 2019 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending August 31, 2019:

Checking Account:	\$ 49,641.15
Money Market Account:	\$ 167,845.84
Building Fund:	\$ 5,576.64
Equipment Fund:	\$ 194.01
Road Fund:	\$ 162,075.19

Tom moved to “*approve Consent Agenda Items 1-2*”. John seconded, motion carried 2-0.

Items Removed from Consent Agenda: None

New Business:

1. Rural Mutual Insurance review by Mike Immel—The property and liability premium for the upcoming year will be \$6067 and workers comp premium – approximately \$1600. After further discussion of coverage, the Board decided to reduce the value of the Kenworth truck to \$100,000. Mike will email over the adjusted figure.

2. Plan Commission’s recommendation for Dan & Jill Steffes Rezone – Farmland Preservation to Residential. Tom moved to “*approve the Plan Commission’s recommendation to rezoning the parcel presently zoned Farmland Preservation to Residential. Said parcel being described as a part of the SW ¼ of the NE ¼ of S30, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.6 acres.*” John seconded, motion carried 2-0.

3. CSM for Dan & Jill Steffes —Tom moved to “*approve the CSM for Dan and Jill Steffes as presented.*” John seconded, motion carried 2-0.

4. Resolution to Amend 2019 Budget—Tom moved to “approve Resolution 2019-8, Budget Amendment to reflect the receipt of \$12,000 from WE Energies for road damage.” John seconded, motion carried 2-0.

Unfinished Business:

1. Drainage issue from Wolf Lake toward Giltner’s Lake and beyond—John contacted Joe Halbach of Halbach Excavating to clean out the culvert ends on Holly Road. Chris Andrew said there was no need to reshoot the water heights as he felt it has not changed significantly. If anyone would like it reshot, they could contact Chris and hire him. The Pasineau family also put in a culvert. A new culvert was put in on Pine Road, it was 4’.

2. ATV/UTV Update—The County is not making any decisions at this time to add any additional County Highway routes.

3. Road & Culvert Work— John submitted listing of budgeted receipts and expenses of roads for the Board to see where the Town is at. Cypress and Ash Road are suppose to be chip sealed this week. Plans to reset culvert on Calmar Road yet. Andrew Excavating is completing the culvert work on Pine Road. John contacted Guelig Excavating and they will cut down the sides of Hinn Road. After work is completed, final payment of \$1,000 will be made. The paperwork for the Wisconsin Disaster Fund was submitted for review.

Pay Bills: Tom moved to “*approve proposed expenditures as presented.*” Ken seconded, motion carried 3–0.

Public Comments: A resident still expressed concern of a watercourse still being obstructed. John said to follow the paperwork he gave residents previously from Town Attorney Matthew Parmentier.

Reports of Town Officers:

John mentioned the broadband expansion grants for 2020.

The roundtable discussion with the farming community on August 13 was successful. Several topics discussed were jurisdiction with wrong way traffic, hoses thru culverts, wider driveways and better signage.

Waiting for parts on the Oshkosh truck. Should be done at the end of the month.

Bobbi Hicken was notified the siren is working. Tom met Bill and Rick at Wolf Lake while work was completed on the siren and it will be covered under warranty.

At the WTA Quarterly meeting Tom Janke of the FDL Co Highway Dept talked about the transportation programs available. The Fond du Lac County LRIP program has \$145,800 available. The application is due October 15. John will put in a request for Pine Road. The other program is the 90%-10% Town Road Supplement Program. It needs to be a significant project. Application due December 6th.

Also at the WTA meeting, Sam Tobias mentioned the County was going to do a comprehensive plan and the Farmland Preservation will be coming up for review in 2022.

The Ambulance Service has difficulty finding EMT’s. Considering hiring two additional full time employees to alleviate the problem.

Tom cleaned up the recycling center. There is a problem with residents bringing in construction waste.

Tom mentioned that the plastic tubes are at the shop. John suggested standing the tubes up and tying them to the wall.

Cathy sent a statement to the Town of Greenbush in regards to the balance due on snowplowing.

Work is continuing on the drop off mail slot for the Town.

Work will be started on the Kenworth.

A list was compiled of the holes and soft spots dug out on Cypress Road.

The Town will host a Comprehensive Plan Workshop on October 10 from 6 p.m. to 8 p.m. with Becky Roberts of the Center of Land Use Education.

The Maywood Bike ride is September 21st.

Adjournment: There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:12 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
OCTOBER MONTHLY MEETING**

October 21, 2019
Marshfield Town Hall
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Wayne Mueller, Dave Meinert, Andy Schumacher, Wally Sedlar of Martenson & Eisele and Zoning Administrator – Mary Jo Winkler.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the September 9, 2019 Town Board Meeting
2. Minutes of the October 2, 2019 Budget Workshop
3. Treasurer’s Report of September 30, 2019--The Treasurer’s report showed

the following balances ending September 30, 2019:

Checking Account:	\$	489.84
Money Market Account:	\$	78,514.18
Building Fund:	\$	5,581.42
Equipment Fund:	\$	194.69
Road Fund:	\$	72,738.07

Ken moved to “*approve Consent Agenda Items 1-3*”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

New Business:

New Business:

1. Martenson & Eisele, Inc. – Comprehensive Plan –Wally Sedlar presented information on what would be needed to update our current comprehensive plan. Two options were given for a minimum modification or a full update. Board will review information received.
2. Disaster Damage Aids Petition of October 1, 2019—Ken moved to “*pass the Resolution Ratifying the Proclamation Declaring a Disaster dated October 2, 2019.*” Tom seconded, motion carried 3-0.
3. Election Security Subgrant Program—Tom moved to “*submit a memorandum of understanding between the Wisconsin Elections Commission and the Town of Marshfield for the election security subgrant program for the amount of \$1200.*” Ken seconded, motion carried 3-0.
4. Fee Schedule—Tom moved “*to increase hourly positions of General Road/Shop (\$14.75 to \$15.25) and Snow Plow (\$16.75 to \$17.00) – effective January 2020.*” Ken seconded, motion carried 3-0.
5. Budget—There will be no changes from the budget workshop held on October 2. The Board had figured a budget of \$468,825 with the levy being \$179,369.

6. Set date and times for Budget Hearing, Special Meeting of Electors and Town Board Meeting –The Budget Hearing will be November 11, 2019 at 7:00 p.m. The Special Meeting of the Electors will immediately follow the budget hearing and the Town Board Meeting will immediately follow the Special Meeting of Electors.

Unfinished Business:

1. Building Inspector Contract—The Board reviewed the updated fee schedule received from Jon Schulz of JK Inspections. The Board will invite Jon to come to November’s meeting to review it.

2. Road & Culvert Work—All shouldering work is done. Jason Guelig Excavating fixed up Hinn Road. On Hickory Road there is a hole in the road due to the culvert. On Town Hall Road the culvert’s bottom rotted out. Culvert work on Calmar Road is planned for tomorrow by Andrew Excavating. John completed the road certification and it was sent in. John will complete an application for the 90/10 Town Road Supplement Program. It will be sent in for either Pine Road or Walnut Road. The County LRIP meeting will be held before our November board meeting. Tom put the sign up on West Shore Lane.

3. Oshkosh Truck Update—The Board went to A & M Specialty Manufacturing to see the status of the work being completed on the Oshkosh truck. The price is not to exceed \$62,000.

Pay Bills:

Ken moved to *"approve proposed expenditures of \$96,984.17 as presented and mail out check number 8328 for \$1000."* Tom seconded, motion carried 3–0.

Public Comment: There were questions about Holly Road. The Town applied for Wisconsin Disaster Damage Aid. It is reimbursed by the State at 75% of approved expenditures. Current plans are to consider upgrading to a different size culvert, (54”), which is reimbursed at 50%. There is concern by residents that this should be fixed right. John will speak with Eddie Andrew about the situation. Residents appreciated that the Town cleaned out 2 loads of material by the culvert prior to this flooding incident.

Reports of Town Officers:

1. The Ambulance is looking for help. The Board hired two individuals.
2. Gerry & Tom greased the trucks.
3. Culverts were put in the trailer.
4. Maple Valley was contacted to put part in the furnace.
5. Tom commented on tree maintenance that needs to be addressed.
6. Final payment on snow plowing was received.
7. Work on the mail drop slot is continuing. It will be completed by tax collection season.
8. Next year’s town convention will be held in Appleton, October 11 – October 13, 2020.

There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:12 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD				
TREASURER REPORT				
September 30, 2019				
Checking Account Balance - Beginning			49641.15	
Income:				
BUILDING PERMITS:				
Jamie Brill	1465.00			
Andrew Scott	30.00			
Joseph Bord	30.00			
Todd Neils	150.00			
John Weber	45.00			
Hillside Dairy/Mark Steffes	220.00			
REAL ESTATE REQUESTS:				
Anna Kelm	20.00			
SCRAP SALES:				
American Implement	75.50			
American Implement	242.40			
TRANSFER FROM MONEY MARKET	89400.00			
REIMBURSEMENT FOR STREET LIGHTS:				
St. Isidore Congregation	61.20			
INTEREST INCOME	4.02			
Total Income		91743.12		
Disbursements		140894.43		
Net (Income less Disbursements)			-49151.31	
Checking Acct Balance - Ending			489.84	
	Building	EQUIPMENT	ROAD	
	Fund	FUND	FUND	TOTAL
Money Market Account - Beginning	5576.64	194.01	162075.19	167845.84
Add Interest Earned	4.78	0.68	62.88	68.34
Transferred from Checking Account	0.00	0.00	0.00	0.00
Transferred to Checking Account	0.00	0.00	-89400.00	-89400.00
Money Market Account - Ending	5581.42	194.69	72738.07	78514.18

**TOWN OF MARSHFIELD
2020 BUDGET HEARING**

November 11, 2019
7:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Mary Jo Winkler, Wayne Mueller and Andy Schumacher.

John Bord called the 2020 Budget Hearing to order at 7:00 p.m. John led the Pledge of Allegiance. Public notices were verified and agenda approved.

The 2020 proposed budget was handed out to the public. 2019 revenues and expenditures were reviewed. An explanation of revenues which were not budgeted for 2019 was given and an explanation of road expenses along with the equipment maintenance.

Tom moved to *“adjourn the 2020 Budget Hearing.”* Ken seconded the motion, carried 3-0. The hearing adjourned at 7:16 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
SPECIAL MEETING OF THE ELECTORS**

November 11, 2019, 7:16 p.m.
Marshfield Town Hall

John Bord called the Special Meeting of the Electors to order at 7:16 p.m. All Town officials were present. Mary Jo Winkler, Wayne Mueller and Andy Schumacher, residents of the Town of Marshfield, were present from the public.

The Town tax levy was addressed. Information on the 2018 taxes payable 2019 and preliminary figures for 2019 taxes payable 2020 were distributed. John compared the two years. The proposed Town Tax Levy is \$179,369. Wayne Mueller moved *“to adopt the 2019 Town Tax Levy of \$179,369 payable in 2020, as proposed.”* Andy Schumacher seconded the motion, carried 8-0.

Wayne Mueller moved to *“close the Special Meeting of the Electors”* and Andy Schumacher seconded the motion, carried 8-0. The meeting adjourned at 7:20 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
NOVEMBER MONTHLY BOARD MEETING**

November 11, 2019, 7:20 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Tom Steffen and Ken Kraus, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Mary Jo Winkler. Public present: Wayne Mueller and Andy Schumacher. Later, Jon Schulz of JK Inspections arrived.

John Bord called the meeting to order. Public notices were verified and agenda approved.

Consent Agenda:

1. Town Board Meeting Minutes of October 21, 2019
2. Treasurer's Report of October 31, 2019.

Checking Account:	\$	19,975.44
Money Market Account:	\$	8,248.85
Building Fund:	\$	5,583.84
Equipment Fund:	\$	195.03
Road Fund:	\$	2,469.98

Tom moved to "approve Consent Agenda Items 1-2". Ken seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

Unfinished Business:

1. Road and Culvert Work—John followed up on questions from last month's meeting. Eddie Andrew gave John a chart from Wisconsin Tubing showing the flow capacity of different sizes of pipes. Eddie also gave John an estimate of sending a camera thru the pipe, ranging from \$500 - \$1000; which the Town will not be doing. John explained the procedure of what will be done to the Holly Road culvert. Tentative plans are to have the culvert replaced later, after the spring flow. Waiting to hear from Andrew Excavating to shoot the grades on Calmar. The Fond du Lac County LRIP meeting will be held November 19 at 9:30 a.m. Seven applications were turned in.

2. Truck Update (Oshkosh)—Plan is that the work on the Oshkosh truck should be done at the end of the month.

3. Building Permit Fee schedule review with Jon Schultz—Reviewed what other municipalities were charging by another company.

New Business:

1. Building Contract –Ken moved to *"approve the Maintenance Agreement for the Mt. Calvary Hall facility for the period January 1, 2020 thru December 21, 2022, leaving everything as is."* Tom seconded, motion carried 3-0.

2. Acceptance of 2020 Budget --Tom moved to "*adopt the 2020 Budget with Town Expenditures of \$468,825 and with a Local Tax Levy of \$179,369.*" Ken seconded, motion carried 3-0.

Pay Bills: Tom moved to "*approve proposed expenditures as presented with the changes discussed.*" Ken seconded, motion carried 3-0.

Public Comments: Question arose how town roads which are single use private driveways operate in the Town. Also questioned the status of South Shore Lane as a town road.

Unfinished Business:

3. Building Permit Fee schedule review with Jon Schultz continued—Jon arrived at the meeting. He discussed with the Board how his fees were updated with Paul Birschbach's aid. Also, several of the fees on remodeling were changed to all inclusive.

Reports of Town Officers:

1. A couple of pylons are missing.
2. Taxpayer contacted Town if it would be OK to bring a small balance of construction debris to recycling center as the dumpster they had was filled and removed.
3. Effective January 1st flex staffing will be implemented (able to work up to Advanced EMT level).
4. Pot holes were repaired. Also the bucket on the John Deere Tractor was repaired.
5. Waiting for the drop box to be completed. Should be ready for tax season.
6. Cathy will collect taxes in the office on December 28 from 10 a.m. to noon and January 30, 2020 from 4 to 6 p.m.
7. At the recycling workshop, suggestion was made that you should preplan a site for storm debris removal in case of a disaster.
8. Marlene attended the Election Security Communications Training requirement for the WEC grant.

There being no further business; Ken moved "*to adjourn*" and Tom seconded. Motion carried 3-0. The meeting adjourned at 8:52 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
October 31, 2019**

Checking Account Balance - Beginning 489.84

Income:

BUILDING PERMITS:			
Mylan Fink	50.00		
William Winkler	100.00		
REIMBURSEMENT FOR LEGAL FEES:			
Cyril Schaefer	294.50		
SNOW PLOW INCOME:			
Town of Greenbush	2000.00		
DISASTER ROAD AID	19377.20		
REAL ESTATE REQUESTS:			
Don Diederich	20.00		
DOG LICENSES:			
Fond du Lac County	65.50		
INSURANCE REFUND:			
Rural Mutual	16.00		
WISCONSIN DEPT OF TRANSPORTATION:			
Transportation Aid	24242.40		
TRANSFER FROM MONEY MARKET ACCOUNT	70300.00		
INTEREST INCOME	4.17		
Total Income		116469.77	
Disbursements		96984.17	
Net (Income less Disbursements)			19485.60
Checking Acct Balance - Ending			19975.44

	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5581.42	194.69	72738.07	78514.18
Add Interest Earned	2.42	0.34	31.91	34.67
Transferred from Checking Account				0.00
Transferred to Checking Account			70300.00	70300.00
Money Market Account - Ending	5583.84	195.03	2469.98	8248.85

**TOWN OF MARSHFIELD
DECEMBER MONTHLY MEETING**

December 9, 2019
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the November 11, 2019 Public Budget Hearing
2. Approve Minutes of the November 11, 2019 Special Meeting of the Electors
3. Approve Minutes of the November 11, 2019 Town Board Meeting
4. Approve Treasurer's Report-- The Treasurer's report showed the following balances ending

November 30, 2019:

Checking Account:	\$ 106,953.03
Money Market Account:	\$ 8,249.51
Building Fund:	\$ 5,584.29
Equipment Fund:	\$ 195.04
Road Fund:	\$ 2,470.18

Ken moved to "approve Consent Agenda Items 1-4". Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

New Business:

1. Ordinance Adopting SPS-316 – State of Wisconsin Electrical Code—Ken moved to "adopt Ordinance Adopting SPS-316-State of Wisconsin Electrical Code". Tom seconded, motion carried 3-0.
2. Resolution Amending 2019 Budget—Tom moved to "adopt Resolution amending 2019 Budget". Ken seconded, motion carried 3-0.
3. Appoint Election Inspectors for the January 1, 2020 – December 31, 2021 term—The Town did not receive any nominee lists by Political Parties. Tom moved to "appoint Patricia Petrie, Kathleen Petrie, Diane Kraus, Jill Steffes, Karla Sieber, Virginia Petrie and Dianne Sippel as election officials." John seconded, motion carried 2-0. Ken abstained from voting due to the fact his spouse is an election official up for appointment.

4. Building Inspector Status—Paul Birschbach contacted Paul Hermes from Kimberly, WI. Paul Hermes agreed to help out thru winter. Jon Schulz’s wife will reevaluate JK Inspections this spring as she would like to keep it running.

5. Discussion of Seasonal Weight Limits on Town Roads-- Reviewed roads listed on Seasonal Weight Limits Ordinance. Cypress Road will be added to the ordinance which was adopted January 11, 2016.

Unfinished Business:

1. Road and culvert work—Andrew Excavating completed Calmar Road. The multimodal local supplement (MLS) applications were submitted for Walnut Road and Basswood Road. John updated the Paser report to the State. LRIP application was sent to the County Highway Department’s supervisor, Tom Janke for review.

2. Equipment Update –Work on the Oshkosh truck should be near completion. The Kenworth truck was cleaned up. There are issues with a sensor, John will talk to Mike of A & M and see what can be done. Carbide blades will be ordered and John Deere Tractor work will be done on the 3 point.

Public Comment: None.

Pay Bills:

Tom moved to *"approve proposed expenditures as presented."* Ken seconded, motion carried 3–0.

Reports of Town Officers:

1. WTA’s District meeting in Spring are Saturday, Feb 8 at Liberty Hall or Friday, March 6 at Royal Ridges.

2. Crackfilling is being recommended for Elm Road next year. Sometime in February, Crack Filling Service will be coming up to review roads. John suggested if the supervisors are available, they should consider to do a ride along as Crack Filling will give explanation as to why and what should be done.

3. A Flag Day Program is being suggested for the area. John will direct their call to the American Legion.

4. Since the Town of Forest is going to curbside pick up, the Scouts will be moving Dan Sippel's donated "Shanty" to the recycling center for the newspaper recycling.

5. One of the townships serviced by the Mt. Calvary Ambulance Service would like to be represented on the Ambulance Board, however it is not allowed according to the by-laws.

6. The lock box has been installed.

7. Marlene met with Patricia Gillette of the US Census Bureau

8. John commended everyone on all the work that was done this past year.

There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 8:37 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
November 30, 2019**

Checking Account Balance - Beginning 19975.44

Income:

BUILDING PERMITS:

Jeff Pickart	100.00
Steve Johnson	420.00
Jeffrey Neumann	50.00

SUB GRANT:

State of Wisconsin	1200.00
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SCRAP SALES:

American Implement	139.20
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REIMBURSEMENT FOR EXPENSES:

Jt. Hall Commission	251.49
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STATE OF WISCONSIN

Shared Revenue	129290.14
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FRANCHISE FEE:

Charter Communications	1551.80
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INTEREST INCOME

	8.02
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Total Income		133010.65
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Disbursements		46033.06
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Net (Income less Disbursements)		86977.59
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Checking Acct Balance - Ending		106953.03
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	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5583.84	195.03	2469.98	8248.85
Add Interest Earned	0.45	0.01	0.20	0.66
Transferred from Checking Account	0.00	0.00	0.00	0.00
Transferred to Checking Account	0.00	0.00	0.00	0.00
Money Market Account - Ending	5584.29	195.04	2470.18	8249.51