

**TOWN OF MARSHFIELD  
JANUARY MONTHLY MEETING**

January 8, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the December 11, 2017 minutes of the Town Board Meeting with the correction of Reports of Town Officers – Item 4 being changed to Tom will pick up signs that are down in the Town”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending December 31, 2017:

Checking Account:	\$ 373.48
Money Market Account:	\$ 126,789.00
Building Fund:	\$ 5,531.14
Equipment Fund:	\$ 179.49
Road Fund:	\$ 121,078.37

Ken moved to *“approve the treasurer’s report as presented.”* Tom seconded, motion carried 3-0.

**Unfinished Business:**

1. Ambulance Service—is running smoothly. Minutes will be put on website.
2. Ordinance to Rename Town Road (Rename Fire Lane 313 (John Sippel – Adding it to the length of Triple T Road)—Tom moved to *“approve Ordinance 2018-1, Ordinance Renaming Town Road”*. Ken seconded, motion carried 3-0.

**New Business:**

1. WTA District Meeting—Tom, Ken, John and Marlene will attend the February 10<sup>th</sup> meeting in Elkhart Lake. Cathy will attend the February 9<sup>th</sup> meeting in Ripon.
2. Resolution to Approve Automated Payment—Tom moved to *“approve Resolution 2018-2, Auto Pay & Electronic Bank Tranfers in regards to payment to Advanced Disposal”*. Ken seconded, motion carried 3-0.
3. Resolution to Approve Amendment to 2018 Budget—Ken moved to *“approve Resolution 2018-3, Budget Amendment to reflect the receipt of \$30,320 for the TRI grant”*. Tom seconded, motion carried 3-0.

**Public Comments:** None

**Pay Bills:**

Tom moved to "*approve proposed expenditures as presented*". Ken seconded, motion carried 3-0.

**Reports of Town Officers:**

1. Drainage issues were discussed with Dave Meinert.
2. John called Monroe Truck about the rear post on the Kenworth.
3. Neal Schaefer cleaned the shop and John took items to the dump. Chains are here for the Oshkosh.
4. One new furnace was installed in the hall. The bill for excavating was also received.
5. John was questioning if a new placement of dumpsters should be considered.
6. Ken asked at what age should dog tags be obtained.
7. John will order the road and fire signs needed.
8. Tom will take care of burning brush at the dump.
9. Tom asked about cleaning up trucks.
10. Cathy commented on different issues that occurred with tax collection.
11. Marlene mentioned different meetings with elections coming up.

There being no further business, Tom "*moved to adjourn*" and Ken seconded, motion carried 3-0. The meeting adjourned at 8:35 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
December 31, 2017**

Checking Account Balance - Beginning 126706.03

**Income:**

**BUILDING PERMITS:**

Noah Hochstetier	245.00
Carol Simon	55.00
John Gellings	55.00

**REIMBURSEMENT FOR LEGAL FEES:**

Rieden Dairy Farm	831.00
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**REAL ESTATE REQUESTS:**

Mike Martin	15.00
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**REIMBURSEMENT FOR STREET LIGHTS:**

St. Isidore Congregation	61.79
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**SCRAP SALES:**

American Implement	223.20
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INTEREST INCOME	36.02
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Total Income	1522.01
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Disbursements (7854.56 + 120000.00)	127854.56
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Net (Income less Disbursements)	126332.55
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Checking Acct Balance - Subtotal	373.48
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**2017 TAX COLLECTIONS IN DECEMBER:**

Real Estate Taxes	742149.57
Personal Property Taxes	6808.21
Managed Forest Land	713.61
Dog Licenses	284.00
Special Assessments (POWTS)	1582.00
Overpayments	2200.11
Total Taxes	753737.50

Checking Acct Balance - Ending	754110.98
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	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5530.36	179.46	1078.22	6788.04
Add Interest Earned	0.78	0.03	0.15	0.96
Transferred from Checking Account	0.00	0.00	120000.00	120000.00
Transferred to Checking Account	0.00	0.00	0.00	0.00
Money Market Account - Ending	5531.14	179.49	121078.37	126789.00

**TOWN OF MARSHFIELD  
FEBRUARY MONTHLY MEETING**

February 12, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator, Dan Winkler, Tom Haensgen, Brian Haensgen and Caleb Siebauer.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the January 8, 2018 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending January 31, 2018:

Checking Account:	\$ 810,650.74
Money Market Account:	\$ 126,811.93
Building Fund:	\$ 5,532.14
Equipment Fund:	\$ 179.72
Road Fund:	\$ 121,100.07

Ken moved to *“approve the treasurer’s report as presented.”* Tom seconded, motion carried 3-0.

**New Business:**

1. Approve/Disapprove CSM for Thomas & Debra Haensgen-- Ken moved *“to approve the CSM for Thomas and Debra Haensgen as presented.”* Tom seconded, motion carried 3-0.

2. Approve/Disapprove CSM for DMD Winkler Farms, LLP-- Ken moved *“to approve the CSM for DMD Winkler Farms LLP, as presented.”* John seconded, motion carried 2-0.

Tom abstained.

3. Zoning Ordinance Review (Special Use Permits)—Posting requirements for Special Use Permits in our zoning ordinance were verified. Board will begin reviewing material.

4. WAPA training seminar—John will attend and possibly Ken

5. LP Gas for the Town Garage—A partial fill will be needed prior to the winter heating season ending. Merwin Oil will be contacted to see if they are interested in purchasing the tank after the season; Weber Oil has expressed an interest in purchasing the tank.

**Unfinished Business:**

1. Ambulance Service—Another employee was hired. Scheduling is being worked on along with checking into a new state program where additional services can be provided and billed out by the Ambulance Staff. New ambulance should be delivered around April 29<sup>th</sup>.

2. New Dumpster location—Placement will be by the fence. Tom will remove snow at the recycling center on Tuesday.

**Returned to New Business:**

6. Review Proposed CSM's for Cyril Schaefer Jr.—John will contact Cyril of some concerns about town road.

**Public Comments: None**

**Pay Bills:**

Ken moved to "*approve proposed expenditures as presented*". Tom seconded, motion carried 3-0.

**Reports of Town Officers:**

1. Drainage issues were discussed between neighbors.
2. Weight limit signs will be put up by March 1.
3. Appreciation dinner is tentatively planned for March 24 at Countryside.
4. Currently there are no plans to change the North end of South Shore Lane.
5. Cathy will send out letter to business with outstanding personal property tax.
6. Spring Primary Election is February 20<sup>th</sup>.

There being no further business, Tom "*moved to adjourn*" and Ken seconded, motion carried 3-0. The meeting adjourned at 8:44 p.m.

Marlene J. Sippel, Clerk

<b>TOWN OF MARSHFIELD</b>				
<b>TREASURER REPORT</b>				
<b>January 31, 2018</b>				
<b>Checking Account Balance - Beginning</b>				<b>754110.98</b>
<b>Income:</b>				
<b>REAL ESTATE REQUESTS:</b>				
Phillip Seibel	40.00			
<b>REIMBURSEMENT FOR STREET LIGHTS:</b>				
Countryside Bar	61.79			
<b>REIMBURSEMENT FOR NSF CHECK FEES:</b>				
Laura Holzmann	24.00			
<b>SCRAP SALES:</b>				
American Implement	153.50			
<b>TAXES COLLECTED:</b>				
Real Estate Taxes	623764.78			
Late Lottery Credit	-108.88			
Personal Property Taxes	3255.01			
Managed Forest Land	1365.76			
Dog Licenses	208.00			
Special Assessments-POWTS	1589.00			
Overpayments	156.84			
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>				
Transportation Aid	24242.37			
<b>INTEREST INCOME</b>	<b>94.68</b>			
<b>Total Income</b>		<b>654846.85</b>		
<b>Disbursements (598283.09 + 12.00 + 12.00)</b>		<b>598307.09</b>		
<b>Net (Income less Disbursements)</b>			<b>56539.76</b>	
<b>Checking Acct Balance - Ending</b>			<b>810650.74</b>	
	<b>Building</b>	<b>EQUIPMENT</b>	<b>ROAD</b>	
	<b>Fund</b>	<b>FUND</b>	<b>FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>	5531.14	179.49	121078.37	126789.00
<b>Add Interest Earned</b>	1.00	0.23	21.70	22.93
<b>Transferred from Checking Account</b>	0.00			0.00
<b>Transferred to Checking Account</b>	0.00			0.00
<b>Money Market Account - Ending</b>	<b>5532.14</b>	<b>179.72</b>	<b>121100.07</b>	<b>126811.93</b>

**TOWN OF MARSHFIELD  
MARCH MONTHLY MEETING**

March 12, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator, Cyril Schaefer Jr. and Tim Schaefer.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the February 12, 2018 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending February 28, 2018:

Checking Account:	\$ 43,061.43
Money Market Account:	\$ 161,831.39
Building Fund:	\$ 5,532.99
Equipment Fund:	\$ 179.91
Road Fund:	\$ 156,118.49

Ken moved to *“approve the treasurer’s report as presented.”* Tom seconded, motion carried 3-0.

**New Business:**

1. Application by Cyril Schaefer to discontinue a portion of Valley Rd.—John moved *“to not discontinue a portion of Valley Road. Valley Road will be left as it is with curve.”* Tom seconded, motion carried 3-0.
2. Application by Cyril Schaefer to move Valley Rd.—Tom moved *“to agree on the definition of the new right of way line for Valley Road on the proposed CSM map.”* Ken seconded, motion carried 3-0.
3. Approve/Disapprove CSM for Cyril and Julie Schaefer—John moved *“to approve the CSM with the designation of the access as Valley Road for Cyril and Julie Schaefer as presented.”* Tom seconded, motion carried 3-0.
4. North end of South Shore Lane –Landowners were instructed to work out between themselves and the County.

**Unfinished Business:**

1. New Dumpster location—Additonal space is needed between dumpsters and tin can receptacle will be moved for easy access.

2. LP Gas to Natural Gas for the Town Garage—The balance of propane should be enough for the season. A contract will be drawn up by Merwin Oil for the purchase of the LP tank. John asked Tom to contact WPS for initiating the installation of natural gas to the garage.

**Public Comments: None**

**Pay Bills:**

Ken moved to "approve proposed expenditures as presented". Tom seconded, motion carried 3-0.

**Reports of Town Officers:**

1. Reviewed Shoreland Zoning information received from Attorney Matt Parmentier. Will wait to hear from Matt on how to proceed in the future.
2. Appreciation dinner will be held March 24<sup>th</sup>.
3. The LRIP and State/Municipal Program Agreement for Oak Road was received February 23, 2018.
4. Mary Jo Winkler and Ken Kraus are tentatively planning on attending the Farmland Preservation meeting on April 17<sup>th</sup> in Oshkosh.
5. Road damage that occurred with plow was repaired.
6. Estimates for the drainage issue between Wolf Lake and Holly Road were received. The neighbors have decided to put the project on hold.
7. Stop ahead sign on Oak Road needs to be replaced.
8. 2012 Ambulance broke down and is being repaired. Orange Cross is considering purchasing the 301 ambulance.
9. Resident contacted several board members in regards to sounds from wind towers.
10. Spring Election is April 3<sup>rd</sup> and voting will be held March 28<sup>th</sup> at the Villas.

There being no further business, Tom "moved to adjourn" and Ken seconded, motion carried 3-0. The meeting adjourned at 9:08 p.m.

Marlene J. Sippel

<b>TOWN OF MARSHFIELD</b>				
<b>TREASURER REPORT</b>				
<b>February 28, 2018</b>				
<b>Checking Account Balance - Beginning</b>			810650.74	
<b>Income:</b>				
<b>REAL ESTATE REQUESTS:</b>				
Bert Feucht	20.00			
Sesing Farm	15.00			
<b>BUILDING PERMITS:</b>				
Andrew Manderscheid	100.00			
<b>FRANCHISE FEE:</b>				
Charter	1527.19			
<b>SPECIAL USE PERMITS:</b>				
Michels Corporation	1500.00			
<b>REIMBURSEMENT FOR SIGNS:</b>				
Prairie Rock Farms	91.59			
<b>DOG LICENSE:</b>				
Fond du Lac County	390.14			
<b>TAXES COLLECTED:</b>				
Real Estate Taxes	47761.08			
Personal Property Taxes	827.90			
Managed Forest Land	0.00			
Dog Licenses	71.00			
Special Assessments-POWTS	140.00			
Overpayments	0.00			
<b>INTEREST INCOME</b>	65.14			
<b>Total Income</b>		52509.04		
<b>Disbursements (785122.35 - 12.00 - 12.00 + 35000.00)</b>		820098.35		
<b>Net (Income less Disbursements)</b>			-767589.31	
<b>Checking Acct Balance - Ending</b>			43061.43	
	<b>Building Fund</b>	<b>EQUIPMENT FUND</b>	<b>ROAD FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>	5532.14	179.72	121100.07	126811.93
<b>Add Interest Earned</b>	0.85	0.19	18.42	19.46
<b>Transferred from Checking Account</b>			35000.00	35000.00
<b>Transferred to Checking Account</b>	0.00	0.00		0.00
<b>Money Market Account - Ending</b>	5532.99	179.91	156118.49	161831.39

**TOWN OF MARSHFIELD  
APRIL MONTHLY MEETING**

April 9, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Christine Collett and Rachel Mixon.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the March 12, 2018 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending March 31, 2018:

Checking Account:	\$ 13,224.68
Money Market Account:	\$ 161,857.99
Building Fund:	\$ 5,533.90
Equipment Fund:	\$ 180.18
Road Fund:	\$ 156,143.91

Tom moved to *“approve the treasurer’s report as presented.”* Ken seconded, motion carried 3-0.

**Public Comments:** Rachel Mixon introduced herself. She touched on different issues she plans on addressing and wanted to know what concerns the Town has. She is running for the 59<sup>th</sup> Assembly which is being vacated by Jesse Kremer.

**New Business:**

1. Roads to be worked on this summer-- Discussion on what roads should be worked on this year and what should be done on them, several mentioned were Seven Hills, Redwood, Basswood, Oak Court, Holly, and Oak. John and Marlene will begin to work on getting out paperwork for bids.

2. Approve/Disapprove Operator’s License for Kelcy Steffes -- Ken moved to *“approve operator’s licenses for the period ending June 30, 2018 for Kelcy Steffes.”* Tom seconded, motion carried 3-0.

3. Review for Annual Meeting – Annual meeting is on Tuesday, April 17<sup>th</sup> at 8 p.m. A tentative list of items to be addressed was given to the Board by John. The Board should review it and if there are any additions, please advise the Clerk to let John know of them.

4 & 5. Open Book - Thursday, April 19<sup>th</sup>, 3:00 – 5:00 p.m. & Board of Review – Wednesday, May 23<sup>rd</sup>, 5:00 – 7:00 p.m. – Listed for informational purposes

6. Approve/Disapprove Temporary Class B License – Marytown Veterans Club—Tabled

7. Approve/Disapprove Temporary Operator’s License – Michael L Muldoon –Tabled

### **Unfinished Business:**

1. LP Gas to Natural Gas at Town Garage—Tom filled out the paperwork and submitted to WPS. Tom will get two bids for installing work inside.
2. Zoning Ordinance Review (Special Use Permits)—Tabled

### **Pay Bills:**

Tom moved to *“approve proposed expenditures as presented with additions mentioned”*. Ken seconded, motion carried 3–0.

### **Reports of Town Officers:**

1. John checked when work will begin on Calmar.
2. John verified the intent of resident installing a culvert on their property.
3. ATV travel on town roads was brought up; it may be discussed at the annual meeting.
4. Cutting brush on Apple, Ash and Pecan will be done. On April 21<sup>st</sup>, Pecan will be started with a rain date of April 28<sup>th</sup>.
5. The Board should review the March WTA magazine article on mining.
6. Updated information on South Shore Lane was discussed.
7. Discussion on possible land use of property on County Road G was mentioned.
8. One load of salt will be ordered from the County for the upcoming season.
9. The 2012 Ambulance’s engine was replaced and Orange Cross purchased the 301 ambulance.
10. A load of gravel will be delivered to a town road.
11. Stones were dumped in the right of way by a resident. The matter was taken care of.
12. Cathy addressed the increase of real estate requests to several businesses.
13. There were 197 ballots casts at the April 3<sup>rd</sup> Spring Election. Next election will be August 14<sup>th</sup>.

There being no further business, Tom *“moved to adjourn”* and Ken seconded, motion carried 3-0. The meeting adjourned at 9:03 p.m.

Marlene J. Sippel, Clerk

<b>TOWN OF MARSHFIELD</b>				
<b>TREASURER REPORT</b>				
<b>March 31, 2018</b>				
<b>Checking Account Balance - Beginning</b>			<b>43061.43</b>	
<b>Income:</b>				
<b>BUILDING PERMITS:</b>				
Ray Sippel	<b>30.00</b>			
<b>REIMBURSEMENT FOR STREET LIGHTS:</b>				
St. Isidore	<b>61.61</b>			
<b>DOG LICENSES</b>	<b>6.00</b>			
<b>INTEREST INCOME</b>	<b>3.41</b>			
<b>Total Income</b>			<b>101.02</b>	
<b>Disbursements</b>			<b>29937.77</b>	
<b>Net (Income less Disbursements)</b>			<b>-29836.75</b>	
<b>Checking Acct Balance - Ending</b>			<b>13224.68</b>	
	<b>Building</b>	<b>EQUIPMENT</b>	<b>ROAD</b>	
	<b>Fund</b>	<b>FUND</b>	<b>FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>	<b>5532.99</b>	<b>179.91</b>	<b>156118.49</b>	<b>161831.39</b>
<b>Add Interest Earned</b>	<b>0.91</b>	<b>0.27</b>	<b>25.42</b>	<b>26.60</b>
<b>Transferred from Checking Account</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Transferred to Checking Account</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Money Market Account - Ending</b>	<b>5533.90</b>	<b>180.18</b>	<b>156143.91</b>	<b>161857.99</b>

## TOWN OF MARSHFIELD ANNUAL MEETING

April 17, 2018

8:00 p.m.

The Annual Meeting of the Town of Marshfield was called to order at 8:00 p.m. by Chairman John Bord. Other Town officials present were: Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Seven members of the public were also in attendance.

The Pledge of Allegiance was recited.

Copies of the 2017 Annual Report were distributed and reviewed. John noted that we will receive \$7,590 more in transportation aid in 2018 and the Town's 2017 tax levy (payable in 2018) was increased by \$29,100 by Special Resolution at a Special Meeting of Town Electors. This amount was put in the road budget. Cathy explained what aid in lieu of taxes was and that the shared revenue payment includes the utility payment from the windmills.

Jr Seibel motioned to accept the annual report as presented, seconded by Mike Schmitz. Motion carried.

The minutes of the 2017 Annual Meeting were also handed out. Earl Merten motioned to accept the minutes as presented, seconded by Gerry Lefeber. Motion carried.

John Bord reminded those in attendance that any votes taken tonight are advisory.

The electors were briefed on the ongoing or completed projects:

Road work was completed on the south half of Oak Road. It was pulverized, graded, paved and shouldered. Wagner St and Basswood Road had a 2" cold mix overlay. Redwood Road was crackfilled.

A new concrete pipe was installed on Basswood Road, just east of John Sesing.

Gerry Lefeber did grass mowing as in previous years. There were two single passes mowed and then in the fall it was mowed out as far as he could reach to control the brush. Gerry also does the intersections for visibility and if permission is given, Gerry will mow from the field side when the crops are off.

Snow plowing was at a minimum with most outings just clearing a little and sanding; until this past weekend. Trucks and equipment are in good shape.

John, Mike and Kurt see that the recycling center is running well and aid residents as needed. As of March 1<sup>st</sup>, we switched over to Advanced Disposal. The containers were placed next to the fence allowing for additional room to turn.

Road traffic signs and fire numbers are being replaced as needed due to routine maintenance.

As in previous years, the Town will continue to enforce the noxious weed ordinance this year. If there are any complaints, necessary forms are available on the Town's website or at the Town office.

The garage roof needed repair and painting. The work was completed in August.

John asked if there were any questions. There were none.

**New Business:**

The north end of Oak Road will be completed and Basswood, Redwood and Seven Hills Road will be seal coated. A grant of \$30,320.01 was received from the state for Oak Road.

Culvert work will be determined as we look at next year's paving possibilities and those that have collapsed will be replaced.

The town garage will convert over to natural gas from LP.

The Board is considering raising taxes, if necessary, this fall by resolution. Last year we increased the levy by \$29,100.

Open Book will be held Thursday, April 19<sup>th</sup> from 3 – 5 p.m. and Board of Review, Wednesday, May 23<sup>rd</sup> from 5 – 7 p.m.

ATV routes will not be established in the Town.

Next year's annual meeting will be Tuesday, April 16, 2019.

John asked if there were any additional questions or comments from the public. A concern of maintenance on road (private driveways) was brought up and addressed. There being no other questions or comments from the public, a motion was made by Jr Seibel to adjourn; seconded by Jim Schaefer. Motion carried and meeting adjourned at 8:24 p.m.

Marlene J. Sippel, Town Clerk

**TOWN OF MARSHFIELD  
MAY MONTHLY MEETING**

May 14, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler-Zoning Administrator

John Bord called the meeting to order, after the closure of road bids. Public notices were verified and agenda approved.

Ken moved to *“approve the April 9, 2018 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending April 30, 2018:

Checking Account:	\$ 24,079.16
Money Market Account:	\$ 161,885.48
Building Fund:	\$ 5,534.84
Equipment Fund:	\$ 180.45
Road Fund:	\$ 156,170.19

Tom moved to *“approve the treasurer’s report as presented.”* Ken seconded, motion carried 3-0.

**Unfinished Business:**

1. LP Gas to Natural Gas at Town Garage—Tom presented bids received from Maple Valley Heating and Mannenbach Mechanical to install piping and revise the existing gas heaters from LP gas to natural gas. Tom moved to *“accept the bid from Maple Valley Heating of \$1080 to change over to natural gas”*. Ken seconded, motion carried 3-0.
2. Zoning Ordinance Review (Special Use Permits)—tabled

**New Business:**

1. Mining Portion of Town Ordinance Book—Will contact town attorney, Matt Parmentier to review our zoning ordinance and address the issue of mining.
2. Appoint Weed Commissioner – Ken moved to *“appoint Tom Steffen as Weed Commissioner for the term from May 15, 2018 to May 14, 2019, with the exception should there be a conflict of interest with a weed complaint, John Bord would then step in as Weed Commissioner to handle that particular case.”* John seconded, motion carried 3-0.
3. Approve appointments to: Board of Appeals, Plan Commission, and Board of Review—

a) Board of Appeals – Tom moved to *“approve the appointments of Jim Schoenborn, for a three year term expiring 2021, and Marv Schneider, for a three year term expiring 2021, as Alternate #2 member of the Board of Appeals.”* Ken seconded, motion carried 3-0.

b) Plan Commission—Ken moved to *“approve the appointments of Dan Zabel, for a three year term expiring 2021, and Scott Sabel, for a three year term expiring 2021, as Alternate #2 member of the Plan Commission.”* Tom seconded, motion carried 3-0.

c) Board of Review--Tom moved to *“approve appointment of Catherine Seibel as a member of the 2018 Board of Review with Neil Schaefer as alternate number 1 and Marv Schneider as alternate number 2 for the 2018 Board of Review.”* Ken seconded, motion carried 3-0.

4. Establish 2018-2019 Snowplowing Rates for Municipalities --Ken moved to *“increase the snowplowing rate to \$125 for the 2018-2019 season with salt/sand mixture being billed at cost for the 2018 - 2019 snow plowing season.”* Tom seconded, motion carried 3-0.

5. Board of Review – Will be held Wednesday, May 23rd, 5 – 7 p.m. Clerk reported that as of today, no one has scheduled a hearing.

6. Approve/Disapprove Temporary Class B License – Marytown Veterans Club--Tom moved to *“approve the Temporary Class B License for the Marytown Veterans Club/American Legion Posts 478 & 454 on May 19, 2018”*. Ken seconded, motion carried 3-0.

7. Approve/Disapprove Temporary Operator’s License – Michael L Muldoon—Ken moved to *“approve the Temporary Operator’s License for Michael L. Muldoon”*. Tom seconded, motion carried 3-0.

8. Birschbach Inspection Services – Contract & fees – Tom moved to *“approve the 3 year contract with Birschbach Inspection Services, Inc.”* Ken seconded, motion carried 3-0.

**Pay Bills:**

Ken moved to *“approve proposed expenditures as presented.”* Tom seconded, motion carried 3-0.

**Public Comment:** None

**Reports of Town Officers:**

1. The work on Calmar Road will be done later this week.
2. The propane tank will be picked up by Merwin Oil.
3. The new ambulance will be delivered this week.
4. All signs and fire numbers are up.
5. County Treasurer was been in contact with Treasurers to review the past tax season.
6. At the livestock facility siting meeting, DATCP mentioned it is the Town’s responsibility to monitor compliance.
7. At the WMCA district meeting, WEC addressed security planning.

There being no further business, Tom moved to "*adjourn*"; Ken seconded, motion carried 3-0. The meeting adjourned at 8:49 p.m.

Marlene J. Sippel, Clerk

<b>TOWN OF MARSHFIELD</b>				
<b>TREASURER REPORT</b>				
<b>April 30, 2018</b>				
<b>Checking Account Balance - Beginning</b>				<b>13224.68</b>
<b>Income:</b>				
<b>BUILDING PERMITS:</b>				
Bill Fuhrmann	30.00			
<b>REAL ESTATE REQUESTS:</b>				
Anthony Morgen	80.00			
Tom Haensgen	30.00			
Darwin Rose	20.00			
Rose Mary Steffes	15.00			
<b>DOG LICENSES:</b>				
Peter Feldner	3.00			
<b>SCRAP SALES:</b>				
American Implement	414.00			
<b>REIMBURSEMENT FOR FLAG POLE ROPE:</b>				
Jt. Hall Commission	12.60			
<b>REIMBURSEMENT FOR STREET LIGHTS:</b>				
Countryside Bar	61.61			
<b>REIMBURSEMENT FOR ELECTION SUPPLIES:</b>				
Village of Mt. Calvary	73.30			
<b>FOND DU LAC COUNTY:</b>				
Lottery Settlement	3450.26			
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>				
Transportation Aid	24242.37			
<b>SPECIAL LIQUOR LICENSE:</b>				
Malone Area Heritage Museum	10.00			
<b>OPERATORS LICENSE:</b>				
Malone Area Heritage Museum	5.00			
<b>INTEREST INCOME</b>	<b>3.76</b>			
<b>Total Income</b>		<b>28450.90</b>		
<b>Disbursements</b>		<b>17596.42</b>		
<b>Net (Income less Disbursements)</b>			<b>10854.48</b>	
<b>Checking Acct Balance - Ending</b>			<b>24079.16</b>	
	<b>Building</b>	<b>EQUIPMENT</b>	<b>ROAD</b>	
	<b>Fund</b>	<b>FUND</b>	<b>FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>	5533.90	180.18	156143.91	161857.99
<b>Add Interest Earned</b>	0.94	0.27	26.28	27.49
<b>Transferred from Checking Account</b>	0.00	0.00	0.00	0.00
<b>Transferred to Checking Account</b>	0.00	0.00	0.00	0.00
<b>Money Market Account - Ending</b>	<b>5534.84</b>	<b>180.45</b>	<b>156170.19</b>	<b>161885.48</b>

**TOWN OF MARSHFIELD  
JUNE MONTHLY MEETING**

June 11, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator, Ron Lefeber, Kathy Lefeber, Tim Lefeber and Barb Lefeber

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified. Marlene noted that the Treasurer's Report should be listed as number 3 under consent agenda.

**Consent Agenda:** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the May 14, 2018 Opening of Road Bids
2. Minutes of the May 14, 2018 Town Board Meeting
3. Treasurer's Report of May 31, 2018 --The Treasurer's report showed the following balances ending May 31, 2018:

Checking Account:	\$ 24,563.69
Money Market Account:	\$ 161,912.98
Building Fund:	\$ 5,535.78
Equipment Fund:	\$ 180.73
Road Fund:	\$ 156,196.47

Tom moved to "approve Consent Agenda Items 1-3". Ken seconded, motion carried 3-0.

**Items Removed from Consent Agenda:** None

**Public Comment:** Tim Lefeber questioned if his parcel on Elm Road was buildable. This will be researched and addressed at July's monthly meeting.

**New Business:**

1. Approve or Disapprove Plan Commission's recommendation of rezoning request for Ronald K & Kathryn A Lefeber -- Ken moved to "approve the Plan Commission's recommendation to rezoning the parcel presently zoned Farmland Preservation to General Ag. Said parcel being described as Vol 57 of CSM 7771, Pg 79 as Document No. 1013679 and being part of the N ½ of the N ½ of the NW ¼, Sec 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 10.43 acres." Tom seconded, motion carried 3-0.

2. Approve/Disapprove Class B Beer and Liquor License Renewal for Countryside Bar LLC-- Tom moved to "renew Countryside Bar LLC's Class "B" Liquor and Beer License". Ken seconded, motion carried 3-0.

3. Approve/Disapprove Class B Beer License Renewal for Riverside Hunting and Fishing Club-- Ken moved to *"renew Riverside Hunting and Fishing Club's Class "B" Beer License."* Tom seconded, motion carried 3-0.

4. Approve/Disapprove Operator's Licenses-- Tom moved to *"approve operator's licenses for the period ending June 30, 2019 for Brian D Atkinson, Jacob C Atkinson, Eric M Heimermann, Michael J Schneider, Sandra D Schneider, Jason R Sippel, Samuel J Voelker, Michael J Vollrath, Chris A Fuhrmann, Kay L Diederich, Danielle N Simon, David E Diederich, Lori Ann V Goebel and Sheila G Payne."* Ken seconded, motion carried 3-0.

**Unfinished Business:**

1. LP Gas to Natural Gas at Town Garage—Gas line to the garage was installed by WPS and Aaron Kohlman of Maple Valley Heating & Cooling will be contacted to complete work in garage.

2. Mining portion of Ordinance Book –Town Attorney, Matt Parmentier, informed John that the Town does not need to change anything.

3. Roads—Work was completed on Calmar Road. The DNR was contacted by a town resident and Jason Guelig of Guelig Excavating will speak with Jared Seidl of the DNR to clear up the issue. On Monday, June 18<sup>th</sup>, the Supervisors and Chairman will check out the shoulders in the Town. John spoke to the Crack Filling Service about upcoming work.

**Pay Bills:**

Tom moved to *"approve proposed expenditures as presented with the addition of checks 7824 and 7825 for a total of \$13,503.93."* Ken seconded, motion carried 3–0.

**Reports of Town Officers:**

1. The parking lot at the Mt. Calvary/Town Hall will be slurry sealed.

2. The planter at the Town Garage needs attention.

3. Town resident has concerns of neighboring property. Town Attorney advised this is between two private parties and is not a Town issue.

4. Ken will contact Gerry Lefeber to begin mowing.

5. Erna Halbach was advised that any roads being discontinued at her request will be at her expense.

6. WDOT is holding a meeting at UW-FDL on June 19<sup>th</sup> at 6 p.m. to discuss expansion on Highway 23.

There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 8:44 p.m.

Marlene J. Sippel  
Clerk

<b>TOWN OF MARSHFIELD</b>				
<b>TREASURER REPORT</b>				
<b>May 31, 2018</b>				
<b>Checking Account Balance - Beginning</b>			<b>24079.16</b>	
<b>Income:</b>				
<b>BUILDING PERMITS:</b>				
Kar Bach Builders (Eric Dufek)	186.00			
<b>REAL ESTATE REQUESTS:</b>				
Lewis Feucht	20.00			
Erna Halbach	20.00			
<b>SALE OF LP TANK:</b>				
Merwin Oil	1200.00			
<b>REZONING REQUEST:</b>				
Ron Lefeber	225.00			
<b>ROAD ACCESS PERMIT:</b>				
Brian Haensgen	25.00			
<b>DIVIDEND:</b>				
Country Visions	17.06			
<b>RECYCLING GRANT:</b>				
Wisconsin DNR	1473.20			
<b>FRANCHISE FEE:</b>				
Charter Communications	1406.02			
<b>SNOW PLOWING INCOME:</b>				
Village of St. Cloud	1713.50			
St. Isidore Congregation	245.50			
<b>INTEREST INCOME</b>	3.12			
<b>Total Income</b>		<b>6534.40</b>		
<b>Disbursements</b>		<b>6049.87</b>		
<b>Net (Income less Disbursements)</b>			<b>484.53</b>	
<b>Checking Acct Balance - Ending</b>			<b>24563.69</b>	
	<b>Building</b>	<b>EQUIPMENT</b>	<b>ROAD</b>	
	<b>Fund</b>	<b>FUND</b>	<b>FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>	5534.84	180.45	156170.19	161885.48
<b>Add Interest Earned</b>	0.94	0.28	26.28	27.50
<b>Transferred from Checking Account</b>	0.00	0.00	0.00	0.00
<b>Transferred to Checking Account</b>	0.00	0.00	0.00	0.00
<b>Money Market Account - Ending</b>	5535.78	180.73	156196.47	161912.98

**TOWN OF MARSHFIELD  
JULY MONTHLY MEETING**

July 9, 2018  
Marshfield Town Hall  
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator, Sam Tobias-Planning & Parks Director of Fond du Lac County, Joe Klem, Joe Szebini, Todd & Karri Neils, Rick & Cheryl Del Pointe, Sean Steffes and Wayne Mueller.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the June 11, 2018 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending June 30, 2018:

Checking Account:	\$	15,639.09
Money Market Account:	\$	161,938.71
Building Fund:	\$	5,536.66
Equipment Fund:	\$	180.99
Road Fund:	\$	156,221.06

Tom moved to *“approve the treasurer’s report as presented”*. Ken seconded, motion carried 3-0.

**New Business:**

1. Review portion of South Shore Lane—Discussion was held between Sam Tobias, Town Board and owners of Lots W919, W915 and W913 to purchase the grass area west of the County’s parking lot. Sam explained what is needed to be done. Vacate old portion of South Shore Lane, create a new csm and new road dedication. It was agreed that the property owners/Fond du Lac County would be responsible for the cost of vacating the road. It was the consensus of all the parties to proceed. Sam will begin the process. Attorney Matt Parmentier will be contacted to prepare the paperwork for vacating that portion of South Shore Lane.

2. Review status of Parcel No. T13-16-19-17-09-002-00 – Elm Road—John moved that *“Parcel No. T13-16-19-17-09-002-00, which was created in August 1976 and is .80 acres, status is nonconforming and satisfactory for residential building as the minimum lot size changed to 1 acres in 2001.”* Tom seconded, motion carried 3-0.

3. Review zoning of former Parcel No. T13-16-19-36-13-006-00 – Palm Tree Road--  
tabled

4. Review speed reduction on County Road G in Wolf Lake Area—No action taken at this time

5. Approve/Disapprove Operator's Licenses—Ken moved to *"approve operator's licenses for the period ending June 30, 2019 for Bret A Sloan and Curtis A Venne."* Tom seconded, motion carried 3-0.

6. Approve/Disapprove Temporary Class B License – Malone Area Heritage Museum Ken moved to *"approve the Temporary Class B License for the Malone Area Heritage Museum on August 26, 2018"*. Tom seconded, motion carried 3-0.

7. Approve/Disapprove Temporary Operator's License—Ken moved to *"approve the Temporary Operator's License for John E Jenkins"*. Tom seconded, motion carried 3-0.

**Unfinished Business:**

1. Roads—Calmar Road- spoils cleaned up; Cracking filling done; Scott Constuction planning to begin road work the last week of July; and work on Oak Road is tentatively figured for the middle of August.

**Public Comment:** None

**Reports of Town Officers:**

1. Jim Thome will present ATV package at August monthly meeting.
2. Lock needs to be removed from storage room.
3. Checking into firework permitting.
4. Fire Department contract expires in fall.
5. Resident replacing culvert and asked if Town had any available.
6. Maintenance being completed on trucks.
7. Spraying will begin on ditches.
8. Attendance for Highway 23 project was well represented. Ken spoke on behalf of the Ambulance Department.

**Pay Bills:**

Tom moved to *"approve proposed expenditures as presented"*. Ken seconded, motion carried 3-0.

There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:03 p.m.

Marlene J. Sippel  
Clerk



**TOWN OF MARSHFIELD  
AUGUST MONTHLY MEETING**

August 14, 2017  
Marshfield Town Hall  
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Mary Jo Winkler-Zoning Administrator, Joe Rieden of Rieden Dairy Farms, Joe Sesing and Craig Sesing.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the July 10, 2017 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending July 31, 2017:

Checking Account:	\$ 57,068.38
Money Market Account:	\$ 83,578.50
Building Fund:	\$ 5,527.15
Equipment Fund:	\$ 179.33
Road Fund:	\$ 77,872.02

Ken moved to *“approve the treasurer’s report as presented.”* Tom seconded, motion carried 3-0.

**New Business:**

1. Approve/Disapprove Rieden Dairy Animal Siting Permit—Ken moved to *“approve the Plan Commission’s recommendation to approve the Livestock Facility Siting Application for Rieden Dairy Farms LLC.”* Tom seconded, motion carried 3-0. It was noted that the Town Board was aware of the noncompliance issue. An application was given in February 2014 and the completed application was received July 2017. The Town Attorney is working on the final paperwork to give to the State and to Rieden Dairy.

2. Approve/Disapprove CSM’s for Joseph Sesing (2)  
Tom moved to *“approve the CSM for Joseph Sesing for the property located at Part of the Northwest Quarter of the Northwest Quarter and the Southwest Quarter of the Northwest Quarter of Section 21, Township 16 North, Range 19 East.”* Ken seconded, motion carried 3-0.

Tom moved to *“approve the CSM for Joseph Sesing for the property located at part of the Northwest Quarter of the Southeast Quarter, the Southwest Quarter of the Southeast Quarter, the Northeast Quarter of the Southwest Quarter, the Southeast*

*Quarter of the Southwest Quarter and the Southwest Quarter of the Southwest Quarter of Section 21, Township 16 North, Range 21 East.” Ken seconded, motion carried 3-0.*

3. Road surface at recycling center (water hole)—Recycled black top will be picked up. Weather permitting; work at the recycling center to fix the low spot is tentatively planned for the week of September 25 – 30.

4. Garage improvements/maintenance: Roof and Gas Service—Estimates are being obtained to paint the garage roof. If estimates are too high, the work will be scheduled for 2018 and only patch work will be done this fall to focus on leaks. Propane contract is tabled until September meeting.

**Unfinished Business:**

1. Roads: Paving, shouldering, seal coating. Paving is completed on Oak Road, shouldering for Oak is scheduled for next week and seal coating of the four roads should be done the end of August. Scott Construction will repair Basswood Road. Black top patch mix will be picked up to address miscellaneous repairs on various roads.

**Pay Bills:**

Tom moved to *"approve the revised copy of July expenditures reflecting the correct postings of federal and state withholdings."* Ken seconded, motion carried 3-0.

Ken moved to *"approve proposed expenditures for August with the addition of payments to Transcendent Technologies and Northeast Asphalt and hold check number 7492 for clarification."* Tom seconded, motion carried 3-0.

**Public Comment:** None

**Reports of Town Officers:**

1. Weed spraying complaint on Evergreen Road was reviewed.
2. The usage complaint filed by the Building Inspector with the State was closed due to insufficient evidence.
3. The assessor will be asked to review the usage of a different property in the township.
4. Ken will talk with Paul Lefeber about culvert.
5. Estimate was received for ditch work on Calmar Road.
6. Ditch spraying is complete.
7. Estimated population for 2017 is 1152.
8. October monthly board meeting will be changed to Wednesday, October 11, 2017 due to conflict with Wisconsin Towns Association's convention.

There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:15 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD**  
**TREASURER REPORT**  
**July 31, 2017**

<b>Checking Account Balance - Beginning</b>					<b>29200.13</b>
<b>Income:</b>					
<b>BUILDING PERMITS:</b>					
	Marion Steffes	205.00			
	Joe Diederichs	1925.00			
	Rieden Dairy Farm	30.00			
	Rodd DeBraal	55.00			
	Francis Rieder	30.00			
	Wayne Mueller	40.00			
<b>VARIANCE REQUESTS:</b>					
	Rieden Dairy Farm	225.00			
<b>DOG LICENSES:</b>					
	John Gierach	9.00			
<b>REAL ESTATE REQUESTS:</b>					
	Giltner's Lake	15.00			
	Joe Bauer	15.00			
<b>STATE OF WISCONSIN:</b>					
	Exempt Computer State Aid	22.00			
	July Shared Revenue Payment	22875.26			
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>					
	Transportation Aid	22344.79			
	<b>INTEREST INCOME</b>	<b>6.20</b>			
<b>Total Income</b>			<b>47797.25</b>		
<b>Disbursements</b>			<b>19929.00</b>		
<b>Net (Income less Disbursements)</b>			<b>27868.25</b>		
<b>Checking Acct Balance - Ending</b>			<b>57068.38</b>		
		<b>Building</b>	<b>EQUIPMENT</b>	<b>ROAD</b>	
		<b>Fund</b>	<b>FUND</b>	<b>FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>		5526.30	179.19	77858.82	83564.31
<b>Add Interest Earned</b>		0.85	0.14	13.20	14.19
<b>Transferred from Checking Account</b>		0.00	0.00	0.00	0.00
<b>Transferred to Checking Account</b>		0.00	0.00	0.00	0.00
<b>Money Market Account - Ending</b>		<b>5527.15</b>	<b>179.33</b>	<b>77872.02</b>	<b>83578.50</b>

**TOWN OF MARSHFIELD  
SEPTEMBER MONTHLY MEETING**

September 5, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Mary Jo Winkler, Zoning Administrator, Brian Zehren, Jim Schaefer, Cyril Schaefer, Nicole Schneider, Tyler Zehren and Jim Thome.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the August 13, 2018 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending August 31, 2018:

Checking Account:	\$ 59,876.76
Money Market Account:	\$ 162,075.83
Building Fund:	\$ 5,540.77
Equipment Fund:	\$ 182.36
Road Fund:	\$ 156,352.70

Tom moved to *“approve the treasurer’s report as presented”*. Ken seconded, motion carried 3-0.

**New Business:**

1. Operator’s License – Abigail Schoenborn—Ken moved to *“approve the operator’s license for Abigail Schoenborn”*. Tom seconded, motion carried 3-0.

**Unfinished Business:**

1. ATV Proposal—Jim Thome presented additional information. The Board concurred to begin working on an ordinance later this year.

2. Playground Equipment at Riverside Park—Ken moved to *“allocate \$1500 to the Village of St. Cloud for the donation of playground equipment at Riverside Park”*. Tom seconded, motion carried 3-0.

Tom seconded, motion carried 3-0.

3. Fire Contract Renewal—The meeting with the various towns, Village of Mt. Calvary and the Mt. Calvary Volunteer Fire Department has been changed to Wednesday, September 26<sup>th</sup> at 7 p.m.

4. Roads: Barricades have been set up on Oak Road. Seal coating has been delayed due to the weather. They are beginning on the west side of the County first. Basswood Road will be a single coat of stone. Gravel was delivered to town road, John will inspect to see if it is sufficient. Multiple roads need upkeep due to the rain.

**Pay Bills:**

Tom moved to "approve proposed expenditures for August with the addition of check number 7930 for \$1500 to the Village of St Cloud". Ken seconded, motion carried 3-0.

**Public Comment:** None.

**Reports of Town Officers:**

1. Recycling Center --Tom took care of a downed tree after the storm near the site. Maintenance needs to be addressed at site – cut grass, clean up weeds. Issues were discussed with personnel.
2. Property owner was non compliant with zoning ordinance – Signs. Letter will be sent out.
3. Steve Becker would be available if snow plow driver is needed.
4. Bobbi Hicken of the Fond du Lac County Communications & Emergency Management has been keeping everyone informed of what needs to be done for aid and what assistance is available after the August 28 storm.
5. The Wolf Lake speed study by County—Found no significant speed issue.
6. East Central Wisconsin Regional Planning Commission is holding an open house to discuss projects and cost estimates. Marlene will attend.
7. Mike Immel of Rural Mutual will be at the budget meeting on September 25<sup>th</sup>.
8. Discontinuation of road in Calvary Station is still being discussed. An assessor's survey is being considered. John will be discussing with affected residents.
9. Tom will be contacting Aaron Kohlman to complete work at the garage for the gas line.

There being no further business; Tom moved "to adjourn" and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:08 p.m.

Marlene J. Sippel  
Clerk



**TOWN OF MARSHFIELD  
OCTOBER MONTHLY MEETING**

October 8, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Gary Diehl, Sarah Kedrowski and Mike Immel of Rural Mutual Insurance.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

**Consent Agenda:** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the September 5, 2018 Town Board Meeting
2. Minutes of the September 25, 2018 Budget Workshop
3. Treasurer’s Report of September 30, 2018--The Treasurer’s report showed

the following balances ending September 30, 2018:

Checking Account:	\$	55,426.36
Money Market Account:	\$	162,138.00
Building Fund:	\$	5,542.64
Equipment Fund:	\$	182.98
Road Fund:	\$	156,412.38

Ken moved to “*approve Consent Agenda Items 1-3*”. Tom seconded, motion carried 3-0.

**Items Removed from Consent Agenda:** None

**New Business:**

1. Mike Immel of Rural Mutual – Mike reviewed the 2019 business package property, liability and vehicle policy; along with the workers’ compensation. Also mentioned that if there is a work injury the employees should call Medcor. A guide was given with all the information.

2. Brad Buechel of Meridian Surveying LLC Re: CSM Brian Merten—John moved “*to accept the Certified Survey Map being described as All of Lot 3 and Lot 4, River Wildlife Estates, being a part of the Southwest Quarter of the Northeast Quarter of Section 36, Town 16 North, Range 19 East, Town of Marshfield, Fond du Lac County, Wisconsin.*” Ken seconded, motion carried 3-0.

3. Fire Lane #795 – Stan Klapperich – John will talk to Town Attorney about discontinuation.

4. Fee Schedule—Ken moved “*to increase hourly positions--25 cents/hour (Recycling Center Custodians (\$15 to \$15.25), General Road/Shop (\$14.50 to \$14.75), Snow Plow (\$16.50 to \$16.75), Grass Cutter Roadside (\$15.50 to \$15.75), Lawn Mower @ Garage Site (\$11.50 to \$11.75) and Brush Cutting (\$16.50 to \$16.75) – effective January 2019; Zoning Administrator \$25 net per each hearing – effective January 2019;*”

*Board of Appeals and Plan Commission hearings to \$250 per application – effective January 2019 and Clerk (\$16500 to \$17000) – effective April 2019 pending approval at Special Electors Meeting on November 12, 2018.” Tom seconded, motion carried 3-0.*

5. Operator’s Licenses—Tom moved to *“approve operator’s license for Shirley Feucht.”* Ken seconded, motion carried 3-0.

6. Set date and times for Budget Hearing, Special Meeting of Electors—Ken moved to *“set the Budget Hearing for November 12, 2018 at 7:00 p.m. The Special Meeting of the Electors will immediately follow the budget hearing and the Town Board Meeting will immediately follow the Special Meeting of Electors.”* Tom seconded, motion carried 3-0.

**Unfinished Business:**

1. ATV/UTV Ordinance—The Board will begin working on a preliminary ordinance.

2. Roads—Seal coating was completed on Basswood, Seven Hills, Oak Ct, Spruce Land and Cody Road. Asphalt was completed on Oak Road. Culvert work was taken care of on Hickory Road

3. Fire Contract Renewal—Tabled. At the meeting the Department handed out a long range projection thru 2023.

**Pay Bills:**

Tom moved to *“approve proposed expenditures as presented.”* Ken seconded, motion carried 3–0.

**Public Comment:** None

**Reports of Town Officers:**

1. Greg Mueller of the Mt. Calvary Fire Dept would like to schedule meeting with John and Marlene to complete the Emergency Management manual.

2. The Fireman’s Banquet is October 20<sup>th</sup> at 5:30 p.m., dinner at 7 p.m.

3. Work is continuing on the road discontinuation in Calvary Station

4. John commented on the well done clean up job at the recycling center

5. Signs were taken down by the resident that were in question in violation of the sign ordinance

6. Information was given on G.R.E.A.T.

7. Trees and brush on Evergreen Road are planned to be taken care of this fall

8. Information was given to Town from the Town Attorney in regards to sign ordinance

9. The Historical Society has prepared schedule for disposal of municipal records

There being no further business; Tom moved *“to adjourn”* and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:06 p.m.

Marlene J. Sippel, Clerk



**TOWN OF MARSHFIELD  
2019 BUDGET HEARING**

November 12, 2018, 7:00 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Mary Jo Winkler, Neal Schaefer, Pete Keifenheim, Michelle Fink, Mylan Fink, Herb Pickart and Jr Schaefer.

John Bord called the 2019 Budget Hearing to order at 7:00 p.m. John led the Pledge of Allegiance. Public notices were verified and agenda approved.

The 2019 proposed budget was handed out to the public and reviewed. John gave a breakdown of the 2018 road expenses. He also answered questions on road shouldering, sign expenditures and what the Tri Grant of \$30,320 was.

Tom moved to *“adjourn the 2019 Budget Hearing.”* Ken seconded the motion, carried 3-0. The hearing adjourned at 7:12 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
SPECIAL MEETING OF THE ELECTORS**

November 12, 2018, 7:12 p.m.  
Marshfield Town Hall

John Bord called the Special Meeting of the Electors to order at 7:22 p.m. All Town officials were present. Mary Jo Winkler, Neal Schaefer, Pete Keifenheim, Michelle Fink, Mylan Fink, Herb Pickart and Jr Schaefer, residents of the Town of Marshfield, were present from the public.

First thing addressed by the Electors was to establish the compensation for elected town officers. The Board proposed to increase the Clerk’s salary \$500 per year; which would be a total of \$17,000 per year effective April 2019. Neal Schaefer moved *“to increase the clerk’s salary to \$17,000 per year effective April 2019.”* Pete Keifenheim seconded, motion carried 12-0.

Next addressed was the Town Tax Levy. Information on the 2017 taxes payable 2018 and preliminary figures for 2018 taxes payable 2019 were distributed. John compared the two years. The proposed Town Tax Levy is \$176,986. Herb Pickart moved *“to adopt the 2018 Town*

*Tax Levy of \$176,986, payable in 2019, as proposed.”* Neal Schaefer seconded the motion, carried 12-0.

Herb Pickart moved to *“close the Special Meeting of the Electors”* and Pete Keifenheim seconded the motion, carried 12-0. The meeting adjourned at 7:17 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
NOVEMBER MONTHLY BOARD MEETING**

November 12, 2018, 7:17 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Tom Steffen and Ken Kraus, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Mary Jo Winkler. Public present: Neal Schaefer, Pete Keifenheim, Michelle Fink, Mylan Fink, Herb Pickart and Jr Schaefer.

John Bord called the meeting to order. The Pledge of Allegiance was recited. Public notices were verified and agenda approved.

**Consent Agenda:**

1. Town Board Meeting Minutes of October 8, 2018
2. Treasurer’s Report of October 31, 2018.

Checking Account:	\$ 2,450.05
Money Market Account:	\$ 32,168.31
Building Fund:	\$ 5,547.79
Equipment Fund:	\$ 183.29
Road Fund:	\$ 26,437.23

*Ken moved to “approve Consent Agenda Items 1-2”. Tom seconded, motion carried 3-0.*

**Items Removed from Consent Agenda: None**

Specific Matters for Discussion and/or Possible Action by Town Board:

**New Business:**

1. Plan Commission’s recommendation for Mylan & Michelle Fink Rezone. Ken moved to *“approve the Plan Commission’s recommendation to rezoning the parcel presently zoned Residential to General Ag. Said parcel being described as S30, T16N, R19E, Harold Schaefer Plat Lot 2, Town of Marshfield, Fond du Lac County, WI containing 8.371 acres.”* Tom seconded, motion carried 3-0.

2. Cyril Schaefer Jr. Road Discontinuance. After discussion with Sam Tobias, Cyril and the Board discussed whether to discontinue a portion of Valley Road or have the CSM

redrafted. Tom moved to “*discontinue a portion of Valley Road with splitting the cost – 50 – 50*”. Ken seconded, motion carried 3-0.

3. Operator’s License – Nicole Lewis. Tabled

4. Equipment – Snow Plowing. New yoke is on the bench. During early morning snowfalls, Ken will check hills on roads, specifically Calmar, Basswood, Redwood and Seven Hills for school bus routes. John found the leak on the John Deere tractor.

5. Hazard Mitigation Assistance. John spoke with Margaret of WEM. The Town will apply for a mitigation grant. Application is due next Monday, November 19.

6. Fire Contract Renewal. Ken moved to “*approve the Mt. Calvary Volunteer Fire Department Fire Protection Agreement thru 2021.*” Tom seconded, motion carried 3-0.

7. Adopt Wisconsin Municipal and Related Records Schedule for scheduling and final disposition of public records. Tom moved to “*adopt the Wisconsin Municipal & Related Records for scheduling and final disposition of public records.*” Ken seconded, motion carried 3-0.

8. Acceptance of 2019 Budget. Tom moved to “*adopt the 2019 Budget with Town Expenditures of \$455,564 and with a Local Tax Levy of \$176,986.*” Ken seconded, motion carried 3-0.

#### **Unfinished Business:**

1. ATV/UTV Ordinance. Board will follow the Town of Friendship’s ordinance. Will review at December’s meeting.

**Pay Bills:** Tom moved to “*approve proposed expenditures with the addition of line 52 reading \$220.*” Ken seconded, motion carried 3–0.

**Public Comments:** None

#### **Reports of Town Officers:**

1. John will speak with Marion Steffes in regards to South Shore Lane.
2. The discontinuation of roads in Calvary has come to a halt.
3. LRIP paperwork has been submitted to the County Highway Commissioner.
4. Graveled road has been taken care of. Resident is satisfied.
5. Weights will be put on grader.
6. Paperwork was received from WE Energies for electrical work being done in township.
7. Alexa Guelig’s winning scholarship article was in November’s WTA magazine.
8. Dates have not yet been determined for tax collecting. No decision has been made on the drop box.
9. 602 voters cast their ballot in the November 6<sup>th</sup> election.

There being no further business; Ken moved “*to adjourn*” and Tom seconded. Motion carried 3-0. The meeting adjourned at 8:58 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
October 31, 2018**

Checking Account Balance - Beginning 55426.36

Income:

**BUILDING PERMITS:**

Paul Merten 245.00

**REAL ESTATE REQUESTS:**

Brian Atkinson 20.00

Sara Kedrowski 20.00

**SCRAP SALES:**

American Implement 253.00

**DOG LICENSES:**

Fond du Lac County 61.50

**OPERATING LICENSES:**

Shirley Feucht 10.00

**STREET LIGHTING REIMBURSEMENT:**

Countryside Bar 66.17

**WISCONSIN DEPT OF TRANSPORTATION:**

Transportation Aid 24242.40

TRANSFER FROM MONEY MARKET ACCOUNT 130000.00

INTEREST INCOME 6.13

Total Income 154924.20

Disbursements 207900.51

Net (Income less Disbursements) -52976.31

Checking Acct Balance - Ending 2450.05

	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5542.64	182.98	156412.38	162138.00
Add Interest Earned	5.15	0.31	24.85	30.31
Transferred from Checking Account				0.00
Transferred to Checking Account			130000.00	130000.00
Money Market Account - Ending	<u>5547.79</u>	<u>183.29</u>	<u>26437.23</u>	<u>32168.31</u>

**TOWN OF MARSHFIELD  
DECEMBER MONTHLY MEETING**

December 10, 2018  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator, Jeff Wagner, Erica Wagner, Cyril Schaefer, Tony Nehls, and Jeffrey Butzke.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the November 12, 2018 Public Budget Hearing
2. Approve Minutes of the November 12, 2018 Special Meeting of the Electors
3. Approve Minutes of the November 12, 2018 Town Board Meeting
4. Approve Treasurer's Report--The Treasurer's report showed the following balances

ending November 30, 2018:

Checking Account:	\$ 42,455.70
Money Market Account:	\$ 135,177.77
Building Fund:	\$ 5,549.42
Equipment Fund:	\$ 183.34
Road Fund:	\$ 129,445.01

Ken moved to "approve Consent Agenda Items 1-4". Tom seconded, motion carried 3-0.

**Items Removed from Consent Agenda:** None

Specific Matters for Discussion and/or Possible Action by Town Board:

**New Business:**

1. Plan Commission's recommendation for Wagner Bros. Rezone-- Ken moved to "approve the Plan Commission's recommendation to rezoning the parcel presently zoned Business to General Ag. Said parcel being described as S19, T16N, R19E, Pt of W ½ SE ¼ com at SW Cor th E 742.50' th N to cen Hwy Th Swly Alg cen Hwy to W li W ½ SE ¼ th S to POB as Rec V447-46 & V1293-197 & V1339-376 Exc 722234, Town of Marshfield, Fond du Lac County, WI containing 20.33 acres." Tom seconded, motion carried 3-0.

2. South Shore Lane Dedication to a town road – Marion Steffes to Town of Marshfield – Tony Nehls, representing the Steffes, are interested in dedicating the road to the town, with no change in the road. Tony will find the legal description of the road and begin preparing the paperwork. He will contact John with any questions.

3. Discussion of Seasonal Weight Limits on Town Roads--Reviewed roads listed on Seasonal Weight Limits Ordinance. There will be no changes from the ordinance which was adopted January 11, 2016.

4. Operator's License – Nicole Lewis. Tom moved to *"approve operator's license for the period ending June 30, 2019 for Nicole Lewis."* John seconded, motion carried 2-0. Ken abstained due to conflict.

5. CSM for John and Nancy Wilkens-- Ken moved to *"approve the CSM for John and Nancy Wilkens as presented."* Tom seconded, motion carried 3-0.

**Unfinished Business:**

1. Resolution Initiating Discontinuation of a portion of Valley Road-- Tom moved to *"approve the Resolution Initiating Discontinuing a portion of Valley Road."* Ken seconded, motion carried 3-0. The public hearing will be February 11, 2019 at 7:30 p.m.

2. ATV/UTV Ordinance—Several changes will be made to draft and submitted to Town Attorney, Matt Parmentier for review.

3. Equipment – Snow Plowing – Plate was put in Oshkosh, chain was tighten

**Public Comment:** None.

**Pay Bills:**

Tom moved to *"approve proposed expenditures as presented."* Ken seconded, motion carried 3-0.

**Reports of Town Officers:**

1. Debris on road by Resident's plowing was cleaned up.
2. Discussed employees for snow plowing.
3. Tax collection will be at the town hall on Thursday, December 27<sup>th</sup> from 4 – 6 p.m.
4. Nomination papers for the Spring Election are available. They are due back on January 2, 2019 at 5 p.m.

There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 8:46 p.m.

Marlene J. Sippel  
Clerk

