

**TOWN OF MARSHFIELD
JANUARY MONTHLY MEETING**

January 14, 2013
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel, Clerk Marlene J Sippel and Zoning Administrator Mary Jo Winkler. Members of the Public included – Mike Immel of Rural Mutual Insurance, Gary and Janet Buechel representing Valarie M Buechel Survivor’s Trust, Ken Stenz, Burt Thome and Val Thome.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved with the changing of order.

Dennis moved to “*approve the December 10, 2012 monthly minutes as presented*”. Ken seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending December 31, 2012:

Checking Account:	\$ 434.43
Money Market Account:	\$ 229,893.10
Regular Fund:	\$ 20,023.92
Road Fund:	\$ 209,869.18

Dennis moved to “*approve the treasurer’s report as presented*”. Ken seconded, motion carried 3-0.

New Business:

1) Mike Immel – Rural Mutual Insurance (insurance update) – reviewed the current year’s policy and noted changes on the policy to the Board

3) Approve or Disapprove CSM for Valarie M Buechel Survivor’s Trust – Ken moved to “*accept the CSM as presented*” and Dennis seconded, motion carried 3-0.

4) Approve or Disapprove second CSM for Valarie M Buechel Survivor’s Trust— Ken moved to “*accept the CSM as presented*” and Dennis seconded, motion carried 3-0.

5) Approve or Disapprove Plan Commission’s recommendation of rezoning request of Valarie M Buechel Survivor’s Trust – Dennis motioned to “*approve the Plan Commission’s Recommendation to rezoning the two parcels presently zoned General Ag to Residential. Said parcels being described as CTH G, being a part of the SW1/4 of the NW1/4 and a part of the NW1/4 of the NW1/4 of Section 14, Township 16 North, Range 19 East, containing 2.95 acres of land.*” Ken seconded, motion carried 3-0.

2) Approve or Disapprove CSM for Giltners Lake LLC -- Ken moved to “*accept the CSM as presented*” and Dennis seconded, motion carried 3-0.

6) Approve or Disapprove Plan Commission’s recommendation of rezoning request of Giltners Lake LLC -- Dennis motioned to “*approve the Plan Commission’s Recommendation to rezone a parcel presently zoned Exclusive Ag to Residential. Said parcel being described as W Shore Lane, being a part of the SW1/4 of the SE1/4, the*

SE1/4 of the SW 1/4 and the NE1/4 of the SW1/4 of Section 10, Township 16 North, Range 19 East containing 4.00 acres.” Ken seconded, motion carried 3-0.

Public Comments:

Burt Thome of Holyland Snowflyers asked the Board what options were available to the Club with the property they currently lease from Ken Stenz. It was recommended that the Club apply for a Special Use Permit. Burt was advised of the time frame needed for the hearing. The earliest it could be scheduled for is March 4, 2013. It is noted that Board member, Dennis Stenz, abstained from participating in this discussion .

Unfinished Business:

1) Heavy Equipment Ordinance –Board Members will meet on January 23, 2013 at 7:00 p.m. to continue work on the ordinance.

Pay Bills:

Dennis moved to *"approve proposed expenditures as presented"*. Ken seconded, motion carried 3–0.

Reports of Town Officers:

- 1) WTA District Meetings -- Tentatively, John, Ken and Dennis will attend meeting on March 23rd in Ripon
- 2) Nomination Papers -- Tom Steffen took out papers for Supervisor #2, Dennis Stenz had filed papers of Noncandidacy
- 3) CO – Gas Detector ordinance -- Decided by the Board that we will educate the public on the concerns of carbon monoxide
- 4) Hall Commission -- Current contract expires this year
- 5) Update on Seven Hills Project –Gremmer & Associates working on proposed structure. Hoping to have some type of time frame by next meeting.
- 6) Ambulance Commission – Looking for a replacement for Jim Schaefer
- 7) Apple Lane – Road Damage at end of road by G due to Logger
- 8) Preliminary Annual Report given to Board Members to review

There being no further business, Dennis *"moved to adjourn"* and Ken seconded, motion carried 3-0. The meeting adjourned at 10:03 p.m.

Respectfully submitted,

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
December 31, 2012**

Checking Account Balance - Beginning 134477.30

Income:

BUILDING PERMITS:			
John Wilkens	40.00		
Max Franzen	160.00		
ZONING REQUESTS:			
David Fuhrmann	175.00		
Valeria Buechel	175.00		
REAL ESTATE REQUESTS:			
Al Hass	15.00		
WRECKING PERMIT			
Leo Steffes	10.00		
REFUND:			
Register of Deeds (Easements)	30.00		
SCRAP SALES:			
American Implement	563.20		
INTEREST INCOME	<u>32.13</u>		
Total Income		1200.33	

Disbursements	<u>135243.20</u>		
 Net (Income less Disbursements)			 <u>-</u> <u>134042.87</u>

Checking Acct Balance - Subtotal	<u><u>434.43</u></u>
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2012 TAX COLLECTIONS IN DECEMBER:

Real Estate Taxes	701089.35		
Personal Property Taxes	3848.24		
Managed Forest Land	813.05		
Dog Licenses	250.00		
Special Assessments (POWTS)	1120.00		
Overpayments	<u>3942.59</u>		
Total Taxes			<u><u>711063.23</u></u>

Checking Acct Balance - Ending	<u><u>711497.66</u></u>
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	<u>EQUIPMENT FUND</u>	<u>ROAD FUND</u>	<u>TOTAL</u>
Money Market Account - Beginning	20014.97	82731.03	102746.00
Add Interest Earned	8.95	38.15	47.10
Transferred from Checking Account		127100.00	127100.00

Transferred to Checking Account	<u> </u>	<u> </u>	<u> 0.00</u>
Money Market Account - Ending	<u> 20023.92</u>	<u> 209869.18</u>	<u> 229893.10</u>

**TOWN OF MARSHFIELD
FEBRUARY MONTHLY MEETING**

February 11, 2013
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel, Clerk Marlene J Sippel and Zoning Administrator Mary Jo Winkler. Members of the Public included – Tom Steffen, Jim Mueller, Larry LaMont, Liz Ebertz, Leander Ebertz and Bernie Petrie.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to “*approve the January 14, 2013 monthly minutes as presented*”. Dennis seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending January 31, 2013:

Checking Account:	\$ 581,756.08
Money Market Account:	\$ 229,980.96
Regular Fund:	\$ 20,031.83
Road Fund:	\$ 209,949.13

Dennis moved to “*approve the treasurer’s report as presented*”. Ken seconded, motion carried 3-0.

John asked to change the order of business. There were no objections.

New Business:

2) Town Association Resolution for a moratorium to stop permitting & installation of wind turbines – Concerned citizens brought up their issues on the turbines. Dennis made a motion to “*endorse the resolution of the Wisconsin Town Association and that the Town should encourage the County and the WTA to see that further studies are continued on the wind turbines*”. John seconded, motion carried 2-0. Ken abstained. The Town will follow up with a letter. Also, several members of the Board will be attending the WTA district meeting in Ripon and will address this during the cracker barrel session to get feedback from other Towns in the State. John will also address it at the WTA quarterly meeting.

3) Recertification of Zoning Ordinance – Board will meet on March 18 at 7:00 p.m. to review the Town’s zoning ordinance.

1) Approve or Disapprove CSM for Dan and Jill Steffes – Tabled until March meeting.

Unfinished Business:

1) Heavy Equipment Ordinance –Dennis will contact St. Peter’s Law Office to set up a meeting with Matt Parmentier to review the ordinance and agreement.

Pay Bills:

Dennis moved to *"approve proposed expenditures as presented"*. Ken seconded, motion carried 3–0.

Public Comments:

None

Reports of Town Officers:

- 1) WTA District Meetings -- John, Ken and Dennis will attend the meeting on March 23rd in Ripon
- 2) Road Damage on Apple Lane -- Estimated repair to road is \$5300. John will contact Logger for a portion.
- 3) Update on Seven Hills Project –Gremmer & Associates anticipates the work will be commenced before August.
- 4) Ambulance Commission replacement – Still looking for an individual.
- 5) Spring Primary – Feb 19 – Office of State Supreme Court – Top two will proceed to Spring Election on April 2, 2013.
- 6) Capital Days on April 30 – John is tentatively planning to attend.
- 7) Seminar hosted by Fond du Lac County & Contech on February 21st will be attended by Ken Kraus and Tom Steffen.

There being no further business, Ken *"moved to adjourn"* and Dennis seconded, motion carried 3-0. The meeting adjourned at 10:08 p.m.

Respectfully submitted,

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
January 31, 2013**

Checking Account Balance - Beginning 711497.66

Income:

BUILDING PERMITS:

 Bob Sabel 1340.00

REAL ESTATE REQUESTS:

 Bruce Dalka Property 15.00

TAXES COLLECTED:

 Real Estate Taxes 521037.34

 Personal Property Taxes 5633.72

 Managed Forest Land 290.53

 Dog Licenses 381.00

 Special Assessments-POWTS 1190.00

 Special Assessments

 Johnsburg Sanitary Dist. 722.25

 Overpayments 4190.37

WISCONSIN DEPT OF TRANSPORTATION:

 Transportation Aid 21556.35

INTEREST INCOME 71.30

Total Income 556427.86

Disbursements 686169.44

Net (Income less Disbursements) -
129741.58

Checking Acct Balance - Ending 581756.08

	<u>REGULAR FUND</u>	<u>ROAD FUND</u>	<u>TOTAL</u>
Money Market Account - Beginning	20023.92	209869.18	229893.10
Add Interest Earned	7.91	79.95	87.86
Money Market Account - Ending	<u><u>20031.83</u></u>	<u><u>209949.13</u></u>	<u><u>229980.96</u></u>

**TOWN OF MARSHFIELD
MARCH MONTHLY MEETING**

March 11, 2013
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Mary Jo Winkler. Members of the Public included – Tom Steffen, Jim Mueller, Darlene Mueller, Liz Ebertz, Leander Ebertz, Rose Petrie, Sonny Guelig, Val Thome and Andy Klemp of Gremmer and Associates.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved. John asked to change the order of business. There were no objections.

Ken moved to “*approve the February 11, 2013 monthly minutes as presented*”. Dennis seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending February 28, 2013:

Checking Account:	\$ 48,337.92
Money Market Account:	\$ 230,060.35
Regular Fund:	\$ 20,038.98
Road Fund:	\$ 210,021.37

Dennis moved to “*approve the treasurer’s report as presented*”. Ken seconded, motion carried 3-0.

Report of Town Officers:

Update on Seven Hills Project--Andy Klemp of Gremmer & Associates reviewed the Seven Hills Bridge Project with the Board. The Board’s target date for completion is September 15th.

Unfinished Business:

- 1) Heavy Equipment Ordinance –Dennis will retype ordinance and the Board will review it on March 18.
- 2) Recertification of Zoning Ordinance –Town’s farmland preservation section is adequate. The Town will look at other areas in the zoning ordinance that will need to be changed and will make sure that the zoning map is updated. The Board will meet on March 18 at 7:00 p.m.

New Business:

- 1) Approve or Disapprove CSM for Dan and Jill Steffes – Tabled.
- 2) Discontinuance of Road #784 (Phillip & Kelly Schmitz) – Discussed with Attorney Matt Parmentier and Town will begin the process.

Pay Bills:

Ken moved to "*approve proposed expenditures as presented*". Dennis seconded, motion carried 3-0.

Public Comments:

Concerned citizens were wondering if the letter to the PSC was drafted so they may take it along to the meeting on wind turbines in Madison on Wednesday. Dennis will redraft the proposed letter from the Board endorsing the resolution of the Wisconsin Town Association. John will contact We Energies to see if it is possible to get together and discuss matters with the Board. It was also brought up by a citizen to the Board of a decision that was made in Nevada Supreme Court: Wind turbines a nuisance.

Val Thome was checking on the Holyland Snowflyers Special Use application. It was determined that one section of the application needs revision. He was provided copies of the ordinance that pertain to Special Uses.

Report of Town Officers:

Brushing of Roads this Spring—Ken and Tom Steffen will evaluate

Ambulance Commission replacement – Still looking for an individual to serve on the Board. The Ambulance Commission’s by-laws require the individual to be a Town resident. Ken will discuss the option of changing this requirement at the next Ambulance Commission Board meeting.

Board of Appeals--April 1 at 8 p.m. for Fond du Lac County – Bathhouse at Wolf Lake

Letter received from Logging Company in regards to damage done on Apple Lane Primary Election—74 ballots were cast for the February 19th election.

Spring Election—Will be held April 2

Appreciation dinner will be at Country Side

There being no further business, Ken "*moved to adjourn*" and Dennis seconded, motion carried 3-0. The meeting adjourned at 10:21p.m.

Respectfully submitted,

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
February 28, 2013**

Checking Account Balance - Beginning 581756.08

Income:

TAXES COLLECTED:

Real Estate Taxes	24995.29
Personal Property Taxes	71.41
Dog Licenses	34.00
Special Assessments	45.00

FRANCHISE FEE:

Charter	1232.42
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DOG LICENSE:

Fond du Lac County	540.75
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MISCELLANEOUS:

Staples Rebate	8.00
Scrap Sales	519.50
Reimbursement for NSF Check Fee	5.00

INTEREST INCOME	<u>48.19</u>
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Total Income 27499.56

Disbursements 560917.72

Net (Income less Disbursements) -533418.16

Checking Acct Balance - Ending 48337.92

	REGULAR FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	20031.83	209949.13	229980.96
Add Interest Earned	7.15	72.24	79.39
Money Market Account - Ending	<u>20038.98</u>	<u>210021.37</u>	<u>230060.35</u>

**TOWN OF MARSHFIELD
APRIL MONTHLY MEETING**

April 8, 2013
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Tom Steffen, Jim Mueller, Darlene Mueller, Liz Ebertz, Rose Petrie, Larry Lamont, Joan Lagerman, Dalton Lagerman and Dan Steffes.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Dennis moved to “*approve the March 11, 2013 monthly minutes as presented*”. Ken seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending March 31, 2013:

Checking Account:	\$ 12,136.01
Money Market Account:	\$ 230,142.60
Regular Fund:	\$ 20,046.38
Road Fund:	\$ 210,096.22

Ken moved to “*approve the treasurer’s report as presented*”. Dennis seconded, motion carried 3-0.

New Business:

- 1) Approve or Disapprove CSM for Dan and Jill Steffes – Ken moved to “*accept the CSM as presented*” and Dennis seconded, motion carried 3-0.
- 2) WTA Dues – There is a base fee plus percentage on each resident in the township. It will be approved with expenditures.
- 3) Noxious Weed Notice/Ordinance – Ken moved to “*implement Noxious Weed Ordinance as presented with a Weed Commissioner appointed in May, provided it follows the State Statutes and it meets the attorney’s approval*”. Dennis seconded, motion carried 3-0.

Unfinished Business:

- 1) Heavy Equipment Ordinance – Public meeting set for April 23, 2013 at 8:00 p.m. to review.
- 2) Approve or Disapprove Resolution Initiating Discontinuance of Town Road #784 and set a date for hearing on discontinuance – Ken moved to “*approve the Resolution Initiating Discontinuance of Town Road #784*”. Dennis seconded, motion carried 3-0. The date for hearing on discontinuance will be on June 10, 2013 at 8:00 p.m. It will be held before the June Board Meeting.

3) Recertification of Zoning Ordinance –John contacted Martensen & Eisele. They will review it and contact the Town when they have finished coordinating it with the County zoning map

Pay Bills:

Dennis moved to *"approve proposed expenditures as presented"*. Ken seconded, motion carried 3–0.

Public Comments:

John reported that he did speak with WE Energies this past month . Residents should continue to call on the hot line and WE Energies maintains that they are running under the guidelines of the PSC. Concerned citizens voiced their continuing frustration with WE Energies. They feel WE Energies is not cooperating with the PSC. At the residents' request, John will contact Jim Lepinski from the PSC to see what their suggestions are. Dennis will present information at the County level to see if there are some measures that may be done there. A resident inquired about the Town's allowance or restrictions regarding signs. A copy of the Town's sign ordinance was distributed.

Report of Town Officers:

Brushing of Roads this Spring—Ken Kraus and Tom Steffen will start this Friday/Saturday providing weather cooperates.

Ambulance Commission replacement – Deb Johnson will attend their next meeting to see what it entails.

Seven Hills Road Bridge Project – Application has been sent to the DNR and soil borings have been arranged to be taken.

Salt/Sand – 88 T has been ordered thru the County.

Annual Meeting – Will be held next week, April 16th at 8 p.m.

Early Warning siren – Ken Lefeber of Town of Calumet approached John about putting up siren east of Johnsburg – cost to be shared by Calumet, Taycheedah, Marshfield

Open Book is scheduled for April 30th from 5 – 7 p.m.

Board of Review is scheduled for May 29th from 6 – 8 p.m.

Spring Election of April 2 --190 ballots were cast.

There being no further business, Dennis *"moved to adjourn"* and Ken seconded, motion carried 3-0. The meeting adjourned at 10:03 p.m.

Respectfully submitted,

Marlene J Sippel
Town Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
March 31, 2013**

Checking Account Balance - Beginning 48337.92

Income:

REAL ESTATE REQUESTS:

Valeria Buechel 90.00

VARIANCE REQUEST:

Fond du Lac County (Wolf Lake Bathroom) 225.00

MFL YIELD TAX:

Department of Natural Resources 231.79

REIMBURSE FOR ROAD DAMAGE/REPAIR

Krueger Lumber Co. 1000.00

INTEREST INCOME 4.66

Total Income 1551.45

Disbursements 37753.36

Net (Income less Disbursements) -36201.91

Checking Acct Balance - Ending 12136.01

	REGULAR FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	20038.98	210021.37	230060.35
Money Transferred to Checking Account			0.00
Add Interest Earned	<u>7.40</u>	<u>74.85</u>	<u>82.25</u>
Money Market Account - Ending	<u><u>20046.38</u></u>	<u><u>210096.22</u></u>	<u><u>230142.60</u></u>

TOWN OF MARSHFIELD ANNUAL MEETING

April 16, 2013 8:00 p.m.

The Annual Meeting of the Town of Marshfield was called to order at 8:00 p.m. by Chairman John Bord. Other Town officials present were: Supervisor Ken Kraus, Treasurer Cathy Seibel, Clerk Marlene J Sippel and Supervisor-Elect Tom Steffen. 24 members from the public were present.

A moment of silence was observed to remember the victims of the Boston Marathon.

The Pledge of Allegiance was recited.

The minutes of the 2012 Annual Meeting were handed out. Mary Jo Winkler motioned to accept the minutes as presented, seconded by Jr Seibel. Motion carried.

Copies of the 2012 Annual Report were available and reviewed. Jr Seibel motioned to accept the annual report as presented, seconded by Tom Steffen. Motion carried.

John Bord reminded those in attendance that any votes taken tonight were advisory.

The electors were briefed on the ongoing or completed projects:

Town Roads--

- a) Willow Road and the east end of Hickory were crack filled and seal coated with black slag, which is a remnant from the coal burning electric plant.
- b) Cherry Lane was double seal coated with pea stone
- c) No blacktopping is planned this coming year until completion of the Seven Hills Bridge Project. Completion is not expected until early fall, so it is uncertain if weather will allow for seal coating but some crack filling will be done.

Tree & Brush Trimming—It is ongoing project. Started with Hazel Lane last fall. Work was also completed on Elm Road. The trimming appeared to eliminate some drifting on the roads.

Seven Hill Bridge Project—The Town was awarded a TRI-D grant from the State. Of the estimated project cost of \$250,000, the State will award up to half of the Town's cost, not to exceed \$123,023.13. After the project is complete and the contractor paid, the State will reimburse the Town. Paperwork has been submitted to the DNR for approval. Proposed structure is 9' x 8' twin concrete box culvert. Soil borings have been taken. Anticipated start date will be early August.

Bridge on Palm Tree Road--Was permanently closed this fall to vehicle traffic to preserve the historic structure. A Scout is raising funds to light the bridge.

Snow Plowing—Were busy the months of February and March. Gentlemen did a great job.

Recycling—With the continuous cooperation of the residents, the Town complies with the collection standards of the DNR.

Revaluation—Total revaluation is complete. We are 100% compliant. This year's Open Book is scheduled for Tuesday, April 30 from 5 – 7 p.m. and Board of Review is scheduled for Wednesday,

May 29 from 6 – 8 p.m. Questions were addressed that if you feel that your assessment appears to be incorrect; you should come to the open book and talk to the Assessors. If you still are not satisfied, you can appeal to the Board of Review.

Heavy Equipment Ordinance—Proposed copy of ordinance is available to review. There will be an informational meeting April 23 at 8 p.m.

Road Signs—Over the past years, new fire number signs and road name signs have been replaced. The road traffic signs will be replaced this year, starting with the ones that have the poorest retroreflectivity. It will be completed within the next several years.

Wolf Lake—The County is building a new bathhouse facility in the Park this year and the parking lot should also be paved. The e-coli levels in the lake will continue to be monitored.

Noxious Weed Ordinance—Will be implemented this spring after the Attorney has reviewed the proposed paperwork.

Early Warning Siren—The Town was approached about installing a siren on the East side of Johnsbury in collaboration with Towns of Calumet and Taycheedah. The Board will wait and see if the figures fall into the budget. The Town will investigate into obtaining another unit for the Wolf Lake area.

Zoning Administrator—The zoning ordinance adopted last year called for a Zoning Administrator. Mary Jo Winkler was appointed. She will address questions on the ordinance book. Also, the first Monday of the month has been set aside for Board of Appeals and Plan Commission hearings on an as needed basis. All paperwork must be filed at least three weeks prior so proper notice can be given.

Wind Turbines—Wind siting rules (PSC 128) took place. Then the Town passed an ordinance regulating the use of wind energy systems last July. A sound study was initiated on the Shirley Wind Farms in Brown County by the PSC. Based on that, the Wisconsin Towns Association passed a resolution supporting a wind turbine moratorium until further studies are done. The Town sent a letter endorsing this resolution. It is an ongoing problem; with former Town member Dennis Stenz serving on the County Board, he will continue to address these concerns with Al Buechel and the other members of the County Board and hopefully some funding from the county level will be directed towards this.

Town Officials—Tom Steffen was elected to fill Dennis Stenz's position. John, Ken, Cathy and Marlene were re-elected.

Ambulance Commission--The Town is looking for a replacement for the Ambulance Board Commission, they must be a town resident. If anyone is interested please contact the Town Board. Ken Kraus reported on the Ambulance Commission. They are keeping the old ambulance.

John asked if there were any questions. A resident questioned about his driveway. No decisions will be made until later this year. If interested, the driveway could be discontinued as a town road.

Next year's annual meeting will be on the third Tuesday, April 15, 2014 at 8 p.m.

John thanked the residents who have served on the various committees and boards this past year.

Motion by John Pickart to adjourn, seconded by Jr Seibel. Motion carried and meeting adjourned at 8:52 p.m.

Respectfully submitted by,

Marlene J Sippel
Town Clerk

**TOWN OF MARSHFIELD
MAY MONTHLY MEETING**

May 13, 2013
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator, Mary Jo Winkler. Members of the Public included – Dennis Stenz, Jim Mueller, Darlene Mueller, Liz Ebertz, Leander Ebertz, Larry Lamont, Joan Lagerman, and Pat Enders.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to “*approve the April 8, 2013 monthly minutes as presented*”. Tom seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending April 30, 2013:

Checking Account:	\$ 11,025.07
Money Market Account:	\$ 230,224.25
Regular Fund:	\$ 20,053.73
Road Fund:	\$ 210,170.52

Ken moved to “*approve the treasurer’s report as presented*”. Tom seconded, motion carried 3-0.

New Business:

1) Approve or Disapprove CSM for Tom & Julie Kohlmann-- Ken moved to "*accept the CSM as presented*" and Tom seconded, motion carried 3-0.

2) Approve or Disapprove Plan Commission’s recommendation of rezoning request of Tom & Julie Kohlmann—Ken moved to “*approve the Plan Commission’s Recommendation to rezone a parcel presently zoned Exclusive Ag to Residential. Said parcel being described as All of Lot 1, CSM 1129, Vol. 7, Pg 89 of CSM, part of Lot 1, CSM 7380, Vol. 53, page 84 of CSM and part of the E ½ of the E1/2 of the SW ¼ of Sec 25, T16N, R19E.*” Tom seconded, motion carried 3-0.

3) Approve or Disapprove CSM for DMD Winkler Farms LLP-- Ken moved to "*accept the CSM as presented*" and Tom seconded, motion carried 3-0.

4) Approve or Disapprove Plan Commission’s recommendation of rezoning request of DMD Winkler Farms LLP—Ken moved to “*approve the Plan Commission’s Recommendation to rezone a parcel presently zoned Exclusive Ag to General Ag. Said parcel being described as a part of the NW ¼ of the NE ¼ and a part of the NE ¼ of NE ¼ of Sec 11, T16N, R19E.*”

5) Approve appointments to: Board of Appeals, Plan Commission, and Board of Review

a) Board of Review -- Ken moved to “*approve appointment of Mary Jo Winkler as alternate no. 1 and Neal Schaefer as alternate no. 2 for the year 2013.*” Tom seconded, motion carried 3-0.

b) Plan Commission –Ken moved to “*approve the appointments of John Pickart, Dennis Stenz and Kurt Hellman to the Plan Commission with terms expiring 2016*”. Tom seconded, motion carried 3-0.

c) Board of Appeals-- Ken moved to “*approve the appointments of John Pickart, Mike Schmitz and Ken Jacobs to the Board of Appeals with terms expiring 2016.*” Tom seconded, motion carried 3-0.

d) Plan Commission—Ken moved to “*rescind his motion of the approval of the Plan Commission members.*” Tom seconded, motion carried 3-0. Ken moved to “*approve the appointments of Dan Zabel as member with term expiring 2015, John Pickart as member with term expiring 2016, Dennis Stenz as member with term expiring 2016, and Kurt Hellman as alternate with term expiring 2016.*” Tom seconded, motion carried 3-0.

e) Board of Appeals —Ken moved to “*rescind his motion of the approval of the Board of Appeals members.*” Tom seconded, motion carried 3-0. Ken moved to “*approve the appointments of John Pickart as member with term expiring 2016, Mike Schmitz as member with term expiring 2016, Doug Thome as member with term expiring 2015 and Ken Jacobs as alternate with term expiring 2016.*” Tom seconded, motion carried 3-0.

6) Board of Review—Will be held May 29, 2013 from 6:00 p.m. to 8:00 p.m. Mary Jo Winkler will replace Ken Kraus on the Board.

7) Approve or Disapprove Operator’s License – Judy Johnson--Ken motioned to “*approve operator’s license for Judy Johnson*”. Tom seconded, the motion carried 3-0.

Unfinished Business:

1) Heavy Equipment Ordinance – Tabled

2) Adopt Noxious Weed Notice, Appoint Weed Commissioner –Will contact Matt Parmentier to add Noxious Weeds to Public Nuisance Ordinance. Tabled until June.

Report of Town Officers:

Road Report—John and the supervisors will get together and prioritize what needs to be done

Ambulance Commission replacement—After the next meeting, Deb Johnson will make her decision if she is interested in the position

Seven Hills Rd bridge project—Gremmer & Associates sent out time table

Discontinuance of Town Rd. #784—Notice was delivered to Schmitz’s and hearing will be June 10

Snowmobile Club—Joe Rappl and Holyland Snowflyers are discussing issues

Turbines—May 7, 2013 several residents of the Town attended the County Board of Health Committee meeting. After the meeting, Allen Buechel forwarded a letter to the State Joint Committee on Finance for State funding for a study on the impact of wind turbines on human health.

Wolf Lake--Complaint received from resident in regards to neighbor’s outbuildings across the road. Resident will be asked to submit written complaint with specifics.

CTH CCC—Waiting to see the status of the fire damaged home

John will contact Mike Immel in regards to liability of tree in right of way

Ken asked for permission to speak with Calumet Fire Dept, as they would like to separate from the Town

Pay Bills:

Ken moved to "*approve proposed expenditures as presented*". Tom seconded, motion carried 3-0.

Public Comments:

John addressed the Public saying that they too should contact their Legislatures for State funding of monies for future wind studies. John told Jim that he contacted Matt and Matt said there is a spot in the Joint Development Agreement to file a grievance. Proper procedures would have to be followed. John would prefer to wait at this time and see if the State provides funding for a study on the impact of wind turbines. The Physician's Assistant asked John to have the residents write letters of their concerns and be forwarded to him. John again reiterated to the residents that they write their legislatures for state funding for the studies.

There being no further business, Ken "*moved to adjourn*" and Tom seconded, motion carried 3-0. The meeting adjourned at 9:30 p.m.

Respectfully submitted,

Marlene J Sippel
Town Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
April 30, 2013**

Checking Account Balance - Beginning		12136.01
Income:		
BUILDING PERMITS:		
Steffes Rev. Tr.	50.00	
Village of St. Cloud	80.00	
John Wilkens	80.00	
Rieden Dairy Farm	175.00	
REZONING REQUEST:		
DMD Winkler Farms	225.00	
Steve Enders (Tom Kohlman)	225.00	
SPECIAL USE PERMIT:		
Northeast Asphalt	1500.00	
SPECIAL USE PERMIT REQUEST:		
Holyland Snowflyers	225.00	
DOG LICENSES:		
John Gierach	9.00	
FOND DU LAC COUNTY:		
Lottery Settlement	2450.26	
WISCONSIN DEPT OF TRANSPORTATION:		
Transportation Aid	21556.35	
SPECIAL ASSESSMENTS RETURNED:		
FDL Cty-Wolf Lake Assn-Gary Wagner	515.00	
FDL Cty-Wolf Lake Assn-G Wagner Interest	72.10	
WISCONSIN DEPT OF NATURAL RESOURCES		
Aids in Lieu of Taxes	68.86	
INTEREST INCOME	2.93	
Total Income		27234.50
Disbursements		<u>28345.44</u>
Net (Income less Disbursements)		<u>-1110.94</u>
Checking Acct Balance - Ending		<u><u>11025.07</u></u>

	REGULAR FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	20046.38	210096.22	230142.60
Add Interest Earned	7.35	74.30	81.65
Money Market Account - Ending	20053.73	210170.52	230224.25

**TOWN OF MARSHFIELD
PUBLIC HEARING
DISCONTINUATION OF ROAD NO. 784**

June 10, 2013, 8:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator, Mary Jo Winkler. Members of the Public included – Wayne Mueller, Jim Mueller, Darlene Mueller, Liz Ebertz, Leander Ebertz and Larry Lamont.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified. Admission of Service-Notice of Hearing was served to Phillip and Kelly Schmitz on May 1, 2013, which was signed by Kelly Schmitz.

Chairman John Bord asked if there were any public comments. There were none.

Ken moved *“to approve the Resolution to Discontinue Public Way”*. Tom seconded; motion carried 3 – 0. A roll call vote was taken: Ken – yes, Tom – yes, John – yes. Unanimous 3-0.

Ken moved *“to adjourn the Public Hearing”*. Tom seconded the motion, carried 3-0. The hearing adjourned at 8:07 p.m.

**TOWN OF MARSHFIELD
JUNE MONTHLY BOARD MEETING**

June 10, 2013, 8:07 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator, Mary Jo Winkler. Members of the Public included – Jim Mueller, Darlene Mueller, Liz Ebertz, Leander Ebertz and Larry Lamont.

John Bord called the meeting to order. Public notices were verified and agenda approved.

Ken moved to *“approve the May 13, 2013 monthly minutes as presented”*. Tom seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending May 31, 2013:

Checking Account:	\$ 8,436.57
Money Market Account:	\$ 230,302.46
Regular Fund:	\$ 20,060.77
Road Fund:	\$ 210,241.69

Ken moved to “*approve the treasurer’s report as presented*”. Tom seconded, motion carried 3-0.

Unfinished Business:

1. Adopt Ordinance Amending Ordinance Regulating Public Nuisance to list noxious weeds as public nuisance-- Ken moved to “*accept the Ordinance Amendment as presented*” and Tom seconded, motion carried 3-0.

New Business:

1. Approve Appointment of Debbie Johnson to Ambulance Commission—Tom moved to “*approve the Appointment of Debbie Johnson to the Ambulance Commission*” and Ken seconded, motion carried 3-0.

2. Approve or Disapprove Liquor License Renewals-- Ken made a motion to “*renew Country Side Bar’s Class “B” Liquor and Beer License*”. Tom seconded, motion carried 3-0. Tom made a motion to “*renew Riverside Hunting and Fishing Club’s Class “B” Beer License.*” Ken seconded, motion carried 3-0.

3. Approve/Disapprove Operator’s Licenses – Ken motioned to “*approve operator’s license for Nicholas Weber for the period ending June 30, 2013*”. Tom seconded, motion carried 3-0. Ken motioned to “*approve operator’s licenses for the period ending June 30, 2014 for Brian Atkinson, Michael J Vollrath, Nicholas A Weber, Jason Sippel, Keith Abler, Matt Heus, Scott Sabel, Sandra Schneider, Michael Schneider, Gerald M Konen and Judy Johnson*”. Tom seconded, motion carried 3-0.

4. Term for Variances—Board of Appeals will determine. Will be decided on an individual basis.

5. Propane Contract for Town Garage—Tabled until July.

Public Comments:

Jim Mueller inquired about obtaining some blacktop to patch over the culvert. Town residents were informed by Kim of the Fond du Lac County Health Department that they will be put on the July 9th County Board of Health Committee Meeting agenda. However Kim advised the residents that there is a possibility that the meeting could be changed if not all members of the committee would be able to be in attendance. Letters have been collected from 18 individuals and their health concerns will be anonymously presented to the committee. John informed the public that he has been talking with Al Buechel and has sent e-mails to some Senators and Representatives in Madison; however he feels that it is important to get more Townships involved and that the best avenue to take right now is with the Fond du Lac County Health Department.

Report of Town Officers:

Seven Hills Rd bridge project – Advertisement of Bid will be published in the paper on June 13 and June 20. Bid opening will be June 27 at 10:00 a.m. at Gremmer & Associates.

Road Report— Backhoe work needs to be done on Dix Rd culvert. Will put bids out for work on Evergreen Rd, Silica Rd, Locust La, Old Cty W, Valley, Basswood Rd (East of Walnut), Linden La, Fire No. W841 (f/k/a Road #832) and Dix Rd. Notice will be put in paper. Bid opening will be at July meeting.

Sirens-Ken Lefeber of the Town of Calumet contacted John. The Town of Marshfield will also look into obtaining estimates so it can possibility be put into next year's budget.

Jt Hall Commission—purchased some new tables and chairs for the Hall

Equipment Maintenance—Truck and Mower on Tractor need work

Pay Bills:

Ken moved to "*approve proposed expenditures as presented*". Tom seconded, motion carried 3-0.

There being no further business, Ken "*moved to adjourn*" and Tom seconded, motion carried 3-0. The meeting adjourned at 9:48 p.m.

Respectfully submitted,

Marlene J Sippel
Town Clerk

TOWN OF MARSHFIELD				
TREASURER REPORT				
Ma				
y				
31,				
201				
3				
Checking Account Balance - Beginning				11025.07
Income:				
BUILDING PERMITS:				
Dan Schwind		200.00		
FDL Cty Planning Park		387.00		
VARIANCE REQUESTS:				
James Piontkowski		225.00		
WRECKING PERMIT:				
Richard Petrie		10.00		
FRANCHISE FEE:				
Charter Communications		1154.54		
RECYCLING GRANT:				
Department of Natural Resources		1480.30		
SNOW PLOWING INCOME:				
Village of St. Cloud		3023.80		
St. Isidore Congregation		1079.35		
COPIES:				
Liz Ebertz		7.00		
CRACK FILLING:				
Ken Kraus		25.00		
OPERATORS LICENSE:				
Judy Johnson		3.00		
INTEREST INCOME		1.34		
Total Income			7596.33	
Disbursements			10184.83	
Net (Income less Disbursements)				-2588.50
Checking Acct Balance - Ending				8436.57
		REGULAR	ROAD	
		FUND	FUND	TOTAL
Money Market Account - Beginning		20053.73	210170.52	230224.25
Money Transferred to Checking Account				
Add Interest Earned		7.04	71.17	78.21
Money Market Account - Ending		20060.77	210241.69	230302.46

**TOWN OF MARSHFIELD
JULY MONTHLY BOARD MEETING**

July 8, 2013, 8:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator, Mary Jo Winkler. Members of the Public included – Jim Mueller, Darlene Mueller, Liz Ebertz, Leander Ebertz, Dennis Stenz, Jim Fenner and Sam Tobias of the Fond du Lac County Parks and Planning Department.

John Bord called the meeting to order. Public notices were verified. The agenda was approved with the exception that new business will be addressed first.

Ken moved to “*approve the June 10, 2013 public hearing and the monthly minutes as presented*”. Tom seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending June 30, 2013:

Checking Account:	\$ 8,733.89
Money Market Account:	\$ 220,359.66
Regular Fund:	\$ 10,063.06
Road Fund:	\$ 210,296.60

Ken moved to “*approve the treasurer’s report as presented*”. Tom seconded, motion carried 3-0.

New Business:

1. Sam Tobias to discuss parking lot & proposal for redoing road (South Shore Lane) -- The road which is currently used to access South Shore Lane will be redone by Fond du Lac County . The County will pay for the portion south of the parking lot and the Town will pay for the portion south of the grassy area up to South Shore Lane. The County will install a gate at the northwest corner of the parking lot which abuts the northeast end of South Shore Lane to deter thru traffic. The County will assume all costs of vacating the roads. A follow up letter will be sent from Sam to the Town. Ken moved to “*accept the County’s offer.*” Tom seconded, motion carried 3-0.

2. Road Bid Opening -- Sealed road bids were opened. Scott Construction was the sole bidder. The proposed prices are: Silica Rd-\$16,280; Locust Ln-\$12,500; Old Cty W-\$8,750; Valley Rd-\$8,975; Basswood Rd-\$27,100; Linden Ln-\$10,125; Fire No. W841 (f/k/a Road #832)- \$7,050; Dix Rd- \$2,750 and Evergreen Rd-\$11,750. Ken moved to “*award Scott Construction to do 7 of the 9 roads proposed. Evergreen Rd, Old Cty W, Locust Ln, Silica Rd, Linden Ln, Fire No. W841 (f/k/a Road #832), and Dix Rd.*” Tom seconded the motion, carried 3-0.

3. Approve/Disapprove Execution of Pre-Development Reimbursement Agreement for County Wireless Tower Project -- Ken motioned to “*approve the Execution of Pre-Development Reimbursement Agreement for County Wireless Tower Project*”. Tom seconded, motion carried 3-0.

Unfinished Business:

1. Propane Contract for Town Garage – Bids were received from Merwin Oil for 1.25/gal, Cole Oil for 1.24/gal and Agri Partners Coop for 1.399/gal or 1.49/gal for pay as you receive. John will contact Merwin to see if they will match the price received from Cole. John motioned to “*accept contract received from Merwin Oil with the adjusted price of \$1.24/gallon for the upcoming season*”. Ken seconded, motion carried 3-0.

2. Set date for Special Meeting to award contract for Seven Hills Bridge Replacement --The Board will meet on July 22, 2013 at 8:00 p.m. to award the contract.

Pay Bills:

Ken moved to “*approve proposed expenditures as presented*”. Tom seconded, motion carried 3-0.

Public Comments:

Jim Mueller informed the Board of the County Board of Health Committee Meeting on July 17 at 6:30 p.m., hoping that some Town Board Members will be able to attend. John informed the public of the grievance procedure he received from Matt Parmentier. However, John again voiced that the best avenue right now is to work through the Fond du Lac County Health Department and County Supervisor Dennis Stenz.

Report of Town Officers:

Deb Johnson accepted the position on the Ambulance Commission.

Road Work --John received quotes on road signs from Lange Enterprises. It was a consensus of the Supervisors to order the signs.

Road patching can be started anytime now. Culvert work will also be looked at.

Zoning Book--John will call Ken Jaworski of Martenson & Eisele to verify the information received on recertification.

The Building Inspector will be notified and reminded that if a property complies with Shoreland Zoning it must also be verified that it complies with the Town’s ordinances.

There being no further business, Ken “*moved to adjourn*” and Tom seconded, motion carried 3-0. The meeting adjourned at 9:55 p.m.

Respectfully submitted,

Marlene J Sippel
Town Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
June 30, 2013**

Checking Account Balance - Beginning			8436.57
Income:			
BUILDING PERMITS:			
Steffes Bldrs (Jamie Gambrell)	30.00		
Mylan Fink	1231.00		
FDL County Plan & Park (Wolf Lake)	168.60		
Tim Friedel	45.00		
REQUESTS FOR COPIES OF TOWN INFORMATION	2.20		
REAL ESTATE REQUESTS:			
Valaria Buechel	15.00		
Edward Will	75.00		
SNOW PLOWING INCOME:			
Town of Russell	5176.00		
Town of Greenbush	2728.50		
VARIANCE REQUESTS:			
Rukis	225.00		
REIMBURSEMENT FOR HALL EXPENSES:			
Joint Hall Commission	1074.29		
SCRAP SALES:			
American Implement	676.60		
FOREST & MANAGED LAND AID:			
WI Department of Natural Resources	93.47		
OPERATORS LICENSES:			
Nick Weber (2013)	3.00		
LIQUOR AND OPERATORS LICENSES:			
Countryside Bar	183.00		
DOG LICENSES:			
Lewis Feucht	3.00		
TRANSFER FROM MONEY MARKET-REGULAR FUND	10000.00		
INTEREST INCOME	1.20		
Total Income		21730.86	
Disbursements		21433.54	
Net (Income less Disbursements)			297.32
Checking Acct Balance - Ending			8733.89

	REGULAR FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	20060.77	210241.69	230302.46

Money Transferred to Checking Account	-10000.00		-10000.00
Add Interest Earned	<u>2.29</u>	<u>54.91</u>	<u>57.20</u>
Money Market Account - Ending	<u>10063.06</u>	<u>210296.60</u>	<u>220359.66</u>

**TOWN OF MARSHFIELD
AUGUST MONTHLY BOARD MEETING**

August 12, 2013, 8:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator, Mary Jo Winkler. Members of the Public included – Liz Ebertz and Leander Ebertz,

John Bord called the meeting to order. Public notices were verified and agenda approved.

Ken moved to “*approve the July 8, 2013 monthly minutes and the July 22, 2013 special meeting as presented*”. Tom seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending July 31, 2013:

Checking Account:	\$ 37,928.38
Money Market Account:	\$ 220,419.43
Regular Fund:	\$ 10,066.05
Road Fund:	\$ 210,353.38

Ken moved to “*approve the treasurer’s report as presented*”. Tom seconded, motion carried 3- 0.

Unfinished Business:

1. Seven Hills Bridge Replacement -- John signed the contract and Dave Rabe Trucking & Excavating hopes to get started as soon as possible.

2. Amend road work approved July 8, 2013 to include Basswood Road and Valley Road – Ken moved to “*have Scott Construction do the other 2 roads-- Basswood Rd and Valley Rd, which were proposed last month. A total cost of \$105,280 for all 9 roads plus additional costs for wedging to be done on Evergreen Rd.*” Tom seconded, motion carried 3-0.

3. Ordinance Recertification –Marlene will contact Martenson and Eisele to set up a meeting.

New Business:

1. Approve/Disapprove Temporary Class B License – Malone Area Heritage Museum -- Ken motioned to “*approve the Temporary Class B License for the Malone Area Heritage Museum*”. Tom seconded, motion carried 3-0.

2. Approve/Disapprove Temporary Operator’s License – Don Thome -- Ken motioned to “*approve the Temporary Operator’s License for Don Thome*”. Tom seconded, motion carried 3-0.

3. Cypress Road -- Reviewed estimate. Tabled until September.

4. Building Contract -- Board reviewed present contract and made suggestions. John and Ken will meet with the Village of Mt. Calvary on August 13, 2013.

Pay Bills:

Ken moved to "*approve proposed expenditures as presented*". Tom seconded, motion carried 3-0.

Public Comments:

Liz Ebertz asked why the turbines were off; it was for a maintenance inspection. Liz also informed the Town Board that the next Board of the County Board of Health Committee Meeting is on August 20, 2013 at 7:00 p.m. John attended the meeting in July and contacted Glen Grothman and Dan LeMahieu. Mr. Grothman forwarded copies of bills he is presenting to the Senate.

Report of Town Officers:

John and Tom will attend meeting in Green Bay in regards to the Implement of Husbandry on town roads.

Joe Halbach repaired the drainage easement on North Shore Drive.

Tom will attend the meeting in Lamartine in regards to the Bug Tussel Project.

Road signs are done and will be picked up.

88 T of salt was ordered from the County.

Lighted message center – additional quotes are being obtained.

A dump schedule has to be figured as John Wilkens will be taking some time off.

Road Work – Selected roads have been sprayed and pot holes have been taken care of.

2014 recycling grant has been submitted.

2013 estimated population for the Town is 1135.

There being no further business, John "*moved to adjourn*" and Tom seconded, motion carried 3-0. The meeting adjourned at 10:07 p.m.

Respectfully submitted,

Marlene J Sippel
Town Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
July 31, 2013**

Checking Account Balance - Beginning				8733.89
Income:				
BUILDING PERMITS:				
Joseph Geiger	205.00			
Frank Zor	30.00			
FDL Cty Parks (Lee's Plbg)	176.00			
Don Halbach	160.00			
Don Halbach	30.00			
William Winkler	30.00			
VARIANCE REQUESTS:				
John Pickart	225.00			
Steve Sabel	225.00			
REIMBURSEMENT FOR HALL EXPENSES:				
Jt. Hall Commission (oil filters)	56.55			
AG USE CONVERSION FEES:				
Ken Jacobs	346.87			
SCRAP SALES:				
American Implement	532.50			
2 Barrels	10.00			
LIQUOR LICENSES:				
Riverside	100.00			
WMCA:				
Scholarship for Institute Class	684.00			
OPERATORS LICENSES:				
Riverside (Brian Atkinson, Michael Vollrath, Nicholas Weber, Jason Sippel, Keith Abler, Matt Heus, Scott Sabel, Sandra Schneider, Michael Schneider, Gerald Konen)	30.00			
2% FIRE DUES:				
State of Wisconsin	3374.81			
STATE OF WISCONSIN:				
Exempt Computer State Aid	38.00			
July Shared Revenue Payment	23138.66			
Refund	395.83			
DOG LICENSES:				
Ken Kraus	3.00			
WISCONSIN DEPT OF TRANSPORTATION:				
Transportation Aid	21556.35			
INTEREST INCOME	4.19			
Total Income			51351.76	
Disbursements			22157.27	
Net (Income less Disbursements)				29194.49
Checking Acct Balance - Ending				37928.38
		EQUIPMENT	ROAD	
		FUND	FUND	TOTAL
Money Market Account - Beginning	10063.06	210296.60		220359.66

Add Interest Earned	2.99	56.78	59.77
Money Market Account - Ending	10066.05	210353.38	220419.43

**TOWN OF MARSHFIELD
SEPTEMBER MONTHLY BOARD MEETING**

September 9, 2013, 8:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator, Mary Jo Winkler. Members of the Public included – Liz Ebertz, Leander Ebertz, Jim Mueller and Darlene Mueller

John Bord called the meeting to order at 8:00 p.m. The Pledge of Allegiance was recited. Public notices were verified and agenda approved.

Ken moved to *“approve the August 12, 2013 monthly minutes as presented”*. Tom seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending August 31, 2013:

Checking Account:	\$ 69,856.36
Money Market Account:	\$ 220,473.78
Regular Fund:	\$ 10,068.76
Road Fund:	\$ 210,405.02

Ken moved to *“approve the treasurer’s report as presented”*. Tom seconded, motion carried 3- 0.

Public Comments: Liz Ebertz presented a copy of Resolution No. 22-13, “Resolution Requesting the State of Wisconsin to Fund and Complete a Study on the Impact of Wind Turbines on Human Health” that was submitted by the Board of Health to the County Board. Jim Mueller reported on the County Board meeting. The resolution was supported 23-0, by the County Supervisors.

Unfinished Business:

1. Seven Hills Bridge Replacement – Preconstruction meeting on September 6th, was attended by John, Ken and Tom. Construction will begin September 16th and should be completed within two weeks. John contacted Daun Bus Co. about road closures and will contact the USPS.

2. Cypress Road – Neal graded the hole that was staked off by John and Eddie Andrew. John moved to *“hire Andrew Excavating to gravel, shape up and compact Cypress Road at a cost not to exceed \$37,000”*. Ken seconded, motion carried 3-0.

3. Building Contract – Reviewed draft of maintenance contract for 1-1-14 thru 12-31-16. Will be reviewed by the Village of Mt. Calvary, Mt. Calvary Fire Department, Mt. Calvary Ambulance Service and the Town on September 16, 2013 at 7:30 p.m.

4. Ordinance Recertification – Mary and Tom said they went over the map with Ken Jaworski of Martenson & Eisele in Menasha. Ken J. said to maintain Farmland Preservation, Town must stay above 80%. Ken J. will also be reviewing the farmland preservation ordinance section. John will call Sam Tobias to see if the Town can obtain a current copy of the zoning

map and make sure the Town's and County's maps coincide. Ken J. will also be reviewing the farmland preservation ordinance section.

5. Wolf Lake Parking Lot & Road -- Reviewed letter received from Sam. It was the same information discussed and approved at the July meeting.

6. Review and possible approval of development agreement for Fond du Lac County/Bug Tussel wireless tower – Tabled until October

New Business:

None

Pay Bills:

Ken moved to "*approve proposed expenditures as presented*". Tom seconded, motion carried 3-0.

Report of Town Officers:

John and Tom attended WTA quarterly meeting. There was a presentation on the Emerald Ash Borer and one of the make up of the census in the County.

John and Tom also attended the IOH meeting in Green Bay. Communication needs to stay open between Town and Farmers. Town will look into posting weight limits on roads.

Seal coating is done.

LRIP program is coming up – John will submit paperwork for Elm Road.

Lighted message center has been tabled

Stray dog has been reunited with owner.

Ken contacted County in regards to weed complaint. John will contact Bob Wirth.

Tom reported on road work that has been done; also mentioned about some signs in poor condition.

It was addressed that if a citizen has a complaint about an issue, they should submit it to the Board in writing; and/or come to the monthly board meeting to address it to the Board.

There being no further business, Tom "*moved to adjourn*" and Ken seconded, motion carried 3-0. The meeting adjourned at 10:04 p.m.

Respectfully submitted,

Marlene J. Sippel
Town Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
August 31, 2013**

Checking Account Balance - Beginning		37928.38
Income:		
BUILDING PERMITS:		
Barb Wagner	30.00	
Dave's Small Engine	280.00	
John Sesing	100.00	
REAL ESTATE REQUESTS:		
Investment Community Bank	15.00	
LIQUOR LICENSES:		
Malone Are Heritage Museum	10.00	
FRANCHISE FEE:		
Charter Communications	1273.54	
AUGUST SETTLEMENT:		
Fond du Lac County	36042.34	
INTEREST INCOME	<u>6.45</u>	
Total Income		37757.33
Disbursements		<u>5829.35</u>
Net (Income less Disbursements)		<u>31927.98</u>
Checking Acct Balance - Ending		<u><u>69856.36</u></u>

	<u>EQUIPMENT FUND</u>	<u>ROAD FUND</u>	<u>TOTAL</u>
Money Market Account - Beginning	10066.05	210353.38	220419.43
Add Interest Earned	2.71	51.64	54.35
Money Market Account - Ending	<u>10068.76</u>	<u>210405.02</u>	<u>220473.78</u>

**TOWN OF MARSHFIELD
OCTOBER MONTHLY BOARD MEETING**

October 14, 2013, 8:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator, Mary Jo Winkler. Members of the Public included – Dennis Stenz, Joe Sesing, Tom Kohlmann, Dan Bertram and Brian Zehren.

John Bord called the meeting to order at 8:00 p.m. The Pledge of Allegiance was recited. Public notices were verified and agenda approved.

Ken moved to “*approve the September 9, 2013 monthly minutes as presented*”. Tom seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending September 30, 2013:

Checking Account:	\$ 1,743.16
Money Market Account:	\$ 212,528.57
Regular Fund:	\$ 10,071.50
Road Fund:	\$ 202,457.07

Ken moved to “*approve the treasurer’s report as presented*”. Tom seconded, motion carried 3- 0.

Public Comments: The Public Safety Committee of Fond du Lac County met and has decided not to adopt a shotgun only ordinance that would apply countywide. The Town will not be pursuing anything either.

Unfinished Business:

1. Review & possible approval of development agreement for Fond du Lac County/Bug Tussel wireless tower--Tabled until further notice.
2. Seven Hills Bridge Replacement – Completed except for 4 markers. John contacted Gremmer to see about the Town completing the markers as the Town would like to upgrade the markers so they are more visible.
3. Cypress Road—Completed; however due to the excessive moisture in the gravel, Andrew Excavating will come back in spring to regrade.
4. Building Contract--A section will be added to the agreement to describe the contingency fund.

New Business:

1. Approve or Disapprove Plan Commission’s recommendation of rezoning request of Joseph Sesing on behalf of Sesing Farm--Ken motioned to “*approve the Plan Commission’s Recommendation to rezoning the parcel presently zoned Exclusive Ag to Residential. Said parcel being described as a part of the SE1/4 and the SW1/4 of the SW1/4 of Section 21,*

Township 16 North, Range 19 East, containing 3.9 acres of land.” Tom seconded, motion carried 3-0.

2. Approve or Disapprove CSM for Joseph Sesing on behalf of Sesing Farm--Ken moved to "accept the CSM as presented". Tom seconded, motion carried 3-0.

3. Approve or Disapprove Plan Commission's recommendation of rezoning request of Thomas and Julie Kohlmann -- Tom motioned to "approve the Plan Commission's Recommendation to rezoning the parcel presently zoned Exclusive Ag to General Ag. Said parcel being described as a part of the E1/2 of the NE1/4 of the SW1/4 of Section 35, Township 16 North, Range 19 East, containing 15.592 acres of land." Ken seconded, motion carried 3-0.

4. Approve or Disapprove CSM for Thomas and Julie Kohlmann--Tom moved to "accept the CSM as presented". Ken seconded, motion carried 3-0.

5. Approve or Disapprove Plan Commission's recommendation of rezoning request of Dan & Dave Bertram--Ken motioned to "approve the Plan Commission's Recommendation to rezoning the parcel presently zoned Exclusive Ag to Business. Said parcel being described as All of Lot 2, CSM No. 6188, Vol. 41, Pg. 77 of CSM, being a part of the SW1/4 of the SW1/4 of Section 16, Township 16 North, Range 19 East, containing 1.0 acre of land." Tom seconded, motion carried 3-0.

6. Approve or Disapprove CSM for Dan & Dave Bertram--Ken moved to "accept the CSM with the notation that Outlot 1 is a non-buildable lot and it is initialed by the owners". Tom seconded, motion carried 3-0.

7. Approve/Disapprove five year road maintenance plan—Tom moved to "accept the five year road improvement plan as presented". Ken seconded, motion carried 3-0.

8. Set Budget work night--Board will get together on October 22, 2013 at 7:30 p.m. to work on figures for the 2014 budget.

9. Set date and times for Budget Hearing, Special Meeting of Electors and Town Board Meeting-- The Budget Hearing is scheduled for November 11, 2013 at 7:30 p.m. The Special Meeting of the Electors will immediately follow the budget hearing and the Town Board Meeting to Adopt the 2014 Budget will immediately follow the Special Meeting of Electors.

Unfinished Business:

5. Ordinance Recertification, zoning map review—Reviewed zoning map. Need to correct Tim Greuel to residential. John will meet with Ken Jaworski of Martenson & Eisele in Menasha at a later date.

Pay Bills:

Ken moved to "approve proposed expenditures with the adjustments as presented". Tom seconded, motion carried 3-0.

Report of Town Officers:

John ordered supplies to get the vehicles ready for tree trimming and snow plowing.

The County completed the Wolf Lake parking lot and South Shore Lane.

Chipping will be done October 26th at the dump.

John will meet with Attorney Matt Parmentier to get information for posting weight limits on town roads next spring.

Dennis Winkler fixed the hole on Basswood and will submit an estimate for the sign and siren.
Road certification is turned in.

Tom made an inventory of road signs that were needed, need replacement and straightening.

There being no further business, Ken "*moved to adjourn*"; Tom seconded, motion carried
3-0. The meeting adjourned at 10:15 p.m.

Respectfully submitted,

Marlene J. Sippel

Town Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
September 30, 2013**

Checking Account Balance - Beginning		69856.36
Income:		
BUILDING PERMITS:		
Tyler Guelig	240.00	
John Pickart	62.00	
Craig Abler	30.00	
REAL ESTATE REQUESTS:		
Evelyn Braun	15.00	
VARIANCE REQUESTS:		
Joe Sesing	225.00	
Tom Kohlman	225.00	
Dan/Dave Bertram	225.00	
COPIES:		
Tom Kohlman	8.00	
TRANSFER FROM MONEY MARKET	8000.00	
INTEREST INCOME	4.90	
Total Income	9034.90	
Disbursements	77148.10	
Net (Income less Disbursements)		-68113.20
Checking Acct Balance - Ending		1743.16

	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	10068.76	210405.02	220473.78
Transferred to Checking Account		-8000.00	-8000.00
Add Interest Earned	2.74	52.05	54.79
Money Market Account - Ending	10071.50	202457.07	212528.57

Money Market Account: \$ 74,563.44
Equipment Fund: \$ 10,076.38
Road Fund: \$ 64,487.06

Ken moved to *“approve the treasurer’s report as presented.”* Tom seconded, motion carried 3-0.

Unfinished Business:

- 1) Review & possible approval of development agreement for Fond du Lac County/Bug Tussel wireless tower – tabled
- 2) Seven Hills Bridge Replacement – Project is completed. Total cost of project was \$159,987.51. Paperwork will be mailed out asking for reimbursement of \$79,877.48.
- 3) Approve/Disapprove Building Contract – Ken moved to *“accept the Maintenance Agreement for Mt. Calvary Hall Facility as presented.”* Tom seconded, motion carried 3-0.
- 4) Ordinance Recertification, zoning map – John will contact Martenson & Eisele to set a date up to meet with them and notify the board members if they are interested in also attending.
- 5) Wolf Lake Parking Lot & Road – John motioned to *“pay only for the 40’ section and not the 46’ section of the road”*; Ken seconded the motion. John discussed the motion and after further discussion with the Board, John amended his motion to *“pay Fond du Lac County Highway Department the requested amount of \$7,723.79.”* Ken seconded; the amended motion carried 3-0.

New Business:

- 1) Approve or Disapprove Plan Commission’s recommendation of rezoning request of William and Cynthia Nielsen -- Ken motioned to *“approve the Plan Commission’s Recommendation to rezoning the parcel presently zoned Residential to General Ag. Said parcel being described as W2491 Ash Road, Malone.”* Tom seconded, motion carried 3-0.
- 2) St. Cloud First Responders Presentation by Jeff Horn – Jeff and Andy Horn reported on the number of calls they responded to and where the funds they receive are spent. The First Responders appreciate the support from the Town.
- 3) Acceptance of 2014 Budget -- Tom moved *“to adopt the 2014 Proposed Budget as presented with a general Tax Levy of \$136,993.”* Ken seconded the motion, carried 3-0.
- 4) Election Hardware Maintenance Agreement—tabled
- 5) Approve/Disapprove Liquor License Application Countryside Bar LLC—Tom motioned to *“approve the Class “B” Liquor and Beer License for Countryside Bar LLC.”* Ken seconded, motion carried 3-0.
- 6) Approve/Disapprove Operator’s Licenses—Tom motioned to *“approve the operator’s licenses for the period ending June 30, 2014 for Shirley Feucht, David Diederich, Kay Diederich, Shelly Hellman, Kent Hellman and Chris Fuhrmann.”* Ken seconded, motion carried 3-0.
- 7) Resolution in Opposition to SB349 Relating to Regulation of Nonmetallic Mining – Ken motioned to *“adopt a resolution in opposition to SB 349 relating to regulation of nonmetallic mining.”* Tom seconded, motion carried 3-0.
- 8) Fee Schedule -- John motioned to *“approve the 2014 Fee Schedule with the following changes – Add Zoning Administrator - \$1200/yr, Change Liquor License -*

\$100, Beer License - \$100, Tobacco License - \$10, Operator's License - \$10 and Mileage – the approved IRS standard mileage rate.” Ken seconded, motion carried 3-0.

Pay Bills:

Ken moved to *"approve proposed expenditures as presented."* Tom seconded, motion carried 3–0.

Public Comments:

A map of proposed changes to a parent's property was submitted and questions were addressed by the Board

Town Chairman of Calumet, Mike Endries, came to observe and discussed how meetings and issues are addressed at the different townships

Reports of Town Officers:

1. Supplies for snow plowing were ordered & all plow drivers were notified
2. New signage could be used for road closed signs
3. Street light locations were verified and it was questioned if some could be billed to the individuals
4. Newsletter was discussed
5. Weight limits on town roads – John will talk to Matt about seasonal weight limits
6. Siren – Ken presented costs on different sirens and estimate on installing

There being no further business, Ken *"moved to adjourn"* and Tom seconded, motion carried 3-0. The meeting adjourned at 10:10 p.m.

Respectfully submitted,

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
October 31, 2013**

Checking Account Balance - Beginning 1743.16

Income:

BUILDING PERMITS:

Mark Steffes	430.50
Dan Ennis	45.00
Lee McCollum	200.00
William Fuhrmann	55.00
Ralph Keifenheim	30.00
Wayne Mueller	200.00
Tony Morgen	45.00
William Nielsen	45.00
Lyla Kaiser	30.00
John Petrie	50.00
Ansis Rukis	245.00

WISCONSIN DEPT OF TRANSPORTATION:

Transportation Aid	21556.36
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RE-ZONING REQUEST:

William Nielsen	225.00
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REAL ESTATE REQUESTS:

Lorraine Loomis	15.00
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SCRAP SALES:

American Implement	562.20
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TRANSFER FROM MONEY MARKET ACCOUNT	138000.00
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INTEREST INCOME	4.44
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Total Income	161738.50
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Disbursements	161755.73
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Net (Income less Disbursements)	-17.23
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Checking Acct Balance - Ending	1725.93
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	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	10071.50	202457.07	212528.57
Add Interest Earned	4.88	29.99	34.87
Transfer to Checking Account	-138000.00	-138000.00	-138000.00
Money Market Account - Ending	10076.38	64487.06	74563.44

**TOWN OF MARSHFIELD
DECEMBER MONTHLY MEETING**

December 9, 2013
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J Sippel. Members of the Public included – John Diederichs, Joel Nett, Pete Beyer and Mary Jo Winkler-Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the November 11, 2013 minutes of the Public Budget Hearing, the Special Town Meeting of the Electors, and the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending November 30, 2013:

Checking Account:	\$ 60,292.22
Money Market Account:	\$ 74,580.70
Equipment Fund:	\$ 10,078.80
Road Fund:	\$ 64,501.90

Tom moved to *“approve the treasurer’s report as presented”*. Ken seconded, motion carried 3-0.

New Business:

1. Mike Immel – Rural Mutual Insurance (insurance update) – Tabled
2. Approve or Disapprove CSM for Dan Steffes -- Tabled
3. Appoint Election Inspectors for the January 1, 2014 – December 31, 2015 term -- Marlene noted that Jill Steffes from the Republican Party would like to be appointed as an election official and the prior election officials --Patricia Petrie, Kathleen Petrie, Diane Kraus and Karla Sieber would be willing to be reappointed. John moved to *“approve the recommended list of election officials as presented by the Clerk”*. Tom seconded, motion carried 2-0. Ken abstained from voting due to the fact his spouse is an election official up for appointment.

4. Approve/Disapprove Operator’s Licenses—Ken motioned to *“approve the operator’s licenses for the period ending June 30, 2014 for Jackie Fuhrmann and Danielle Simon contingent upon the clerk receiving the proper paperwork for verifying that each applicant has taken the responsible beverage servers’ course”*. Tom seconded, motion carried 3-0.

5. Discussion of Establishing Seasonal Weight Limits on Town Roads – Preliminary roads being considered are Pecan, Oak, Apple, Willow, Basswood, Walnut (from Basswood to Cty Rd CCC), Holly (from Cty Rd WH to Maple), Linden and possibly Pine. John will schedule a meeting with Matt Parmentier to work on a draft ordinance for the Board’s consideration.

Unfinished Business:

1. Election Hardware Maintenance Agreement -- Tabled

2. Ordinance Recertification, zoning map -- Mary Jo and John went to Martenson and Eisele to discuss with Ken Jaworski, the map and zoning ordinance. Ken will contact Fond du Lac County about using their map for updating. There will be changes in the ordinance book. Section 5.6.2 (b) – change--structures housing animals shall be 100'; Section 5.9.1 (2) Waste Storage Structure Setbacks -- is changing – will be updated to include updated feedback from DATCP. Under General Provisions – will add wording that zoning changes for residential will be valid for 1 year. John will contact Matt Parmentier in regards to the Livestock Facility Siting Permit requirements.

3. Area Lighting (Street Lights) -- Ken moved to “*bill St. Isidore and Country Side Bar LLC for the lights quarterly, effective January 1, 2014*”. Tom seconded, motion carried 3-0.

Public Comments:

Joel Nett and Pete Beyer discussed the proposed division of the Beyer Family Farm to make sure it would follow the zoning ordinances.

Pay Bills:

John moved to “*approve proposed expenditures as presented with additional checks to be prepared so payments for the January settlement will be received by the Jurisdictions required due date*”. Tom seconded, motion carried 3–0.

Reports of Town Officers:

1. TRI Money -- The Town will receive \$41,600 for Elm Road.
2. Taxes will be collected in the town office on December 31, 2013 from 3:30 to 5:30 p.m. and January 31, 2014 from 3:30 to 5:30 p.m.

There being no further business, Ken “*moved to adjourn*” and Tom seconded, motion carried 3-0. The meeting adjourned at 9:55 p.m.

Respectfully submitted,

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
November 30, 2013**

Checking Account Balance - Beginning		1725.93
Income:		
BUILDING PERMITS:		
Ansis Rukis	55.00	
Jamie Lahti	80.00	
REAL ESTATE REQUESTS:		
Mary Schmidt	15.00	
Lewis Feucht	15.00	
Tom Kohlman	30.00	
DOG LICENSES:		
Fond du Lac County	79.50	
STATE OF WISCONSIN		
Shared Revenue	131542.65	
SCRAP SALES:		
American	442.50	
LIQUOR AND OPERATOR LICENSES:		
Countryside Bar, LLC (Kay Diederichs)	141.85	
FRANCHISE FEE:		
Charter Communications	1306.00	
INTEREST INCOME	5.90	
Total Income	133713.40	
Disbursements	75147.11	
Net (Income less Disbursements)		58566.29
Checking Acct Balance - Ending		60292.22

	Building Contingency Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	0.00	10076.38	64487.06	74563.44
Add Interest Earned	2.42	14.84	17.26	17.26
Money Market Account - Ending	0.00	10078.80	64501.90	74580.70